

City of Preston
 Regular City Council Meeting
 February 10, 2025
 Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.
 The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Adam Reuter, Matt Gerardy, JT Thomson. Absent: Dylan Meyer, Matt Petersen.

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk

APPROVAL OF AGENDA: Because of the lack of full council Mayor Sieverding asked that agenda item 7 – Engineering on North Main Street and item 9 – Resolution 2024-21 – Part time police officer and item 10 – Resolution 2024-22 – Reserve Officer be tabled until the next meeting for more discussion. A motion was made to approve the agenda as amended by J. Thomson, seconded by M Gerardy. Motion carried.

CONSENT AGENDA: Including minutes of last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, monthly police report, Electric Water Heater Rebate – Matt Petersen - \$25, Building Permit – David Michel and Tree Permit – Dick Kunau. A motion to approve the consent agenda as presented was made by M. Gerardy, seconded by A. Reuter. Motion carried.

Payee	Description	Amount
MCPHERSON, ADAM	REIMBURSEMENT-A.R.I.D.E TRAINING	25.31
O'REILLY AUTOMOTIVE INC.	HEADLIGHT FOR FORD EXPLORER	40.6
AT&T MOBILITY	PD PHONE SERVICE	274.24
PRESTON TELEPHONE COMPANY	JAN 2025 PHONE SERVICE	891.73
CARDMEMBER SERVICE	WORD PRESS-DOMAIN	435.23
CARDMEMBER SERVICE	REGISTERED LETTER-PD	17.58
IOWA PRISON INDUSTRIES	RESTRICTED AREA SIGN-RANGE	157
VC3 INC.	ITnBox SUPPORT	853.11
GALENA CHRYSLER	2025 DODGE DURANGO PD	44,031.00
OLY'S GARAGE	GAS	35.82
USCELLULAR	FD CELL BILL	29.58
CITY OF MAQUOKETA	COMMUNICATIONS FY24/25	32,905.20
QUILL CORPORATION	FD HP INK/PARCHMENT CERTIFICATE PAPER	302.56
EMERGENCY SERVICES MARKETING CORP	ONE YR SUBSCRIPTION 24/25	810
PRESTON MUNICIPAL UTIL.	JAN 2025 UTILITIES	11,677.71
JOHN DEERE FINANCIAL	SOLENOID	89.24
WELLMARK BLUE CROSS & BLUE SHIELD	FEBRUARY 2025 HEALTH INSURNACE	9,633.57
IOWA LIBRARY ASSOCIATION	2025 DUES	60
GERARDY, DENNIS	ANNUAL WINDOW CLEANING	364
GLOBAL INDUSTRIAL	DRINKING FOUNTAIN WITH BOTTLE FILLING	1,186.99
PRESTON MUNICIPAL UTIL.	DECEMBER 2024 UTILITIES	355.15
PRESTON TELEPHONE COMPANY	DECEMBER 2024 PHONE SERCICE	81.86
BAKER & TAYLOR BOOKS	1 BOOK	213.65
THE PENWORTHY COMPANY	10 BOOKS	159.79
DEMCO	TAPE	65.15
QUILL CORPORATION	COPY PAPER PORTABLE HARD DRIVE	1,082.34
ANDERSON, KEN	PO BOX FOR PG&D	42
AMAZON CAPITAL SERVICES	IOWA STATE FLAG	177.44
CARDMEMBER SERVICE	CLERK SCHOOL REGISTRATION-TRACEY	232.33
PRESTON TIMES	CLAIMS	463.92
STOREY KENWORTHY/MATT PARROTT	TAX FORMS 2024	85.85
LYNCH DALLAS PC ATTORNEYS AT LAW	REAL ESTATE-LOT 5 PURCHASE AGR	345

EASTERN IOWA PLUMBING & HEATING	OLD CITY HALL-SINK DRAIN	533.41
MAQUOKETA STATE BANK	JANUARY 2025 MAINTENANCE FEE	45.8
CHRISTIANSSEN, JOE & NICOLE	SIDEWALK REPLACEMENT GRANT STREET	292.5
RIGHTWAY MANAGEMENT SVS	SIDEWALK REPLACEMENT PROGRAM	319.5
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,272.68
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	22
COUNTY LINE CONCRETE LLC	JACKHAMMER FOR WATER MAIN BREAK	585
HAWKINS INC	AZONE/CHLORINE	479.92
J & R SUPPLY INC.	5-4X12 WRAPAROUND	775
PRESTON READY MIX CORP.	ROAD ROCK-WATER MAIN BREAK	190.8
USA BLUE BOOK	SUBMERSIBLE TRASH PUMP	515.65
MAQUOKETA STATE BANK	DEPOSIT BOOKS	105.57
CIVIC SYSTEMS LLC	SEMI ANNUAL SUPPORT JAN-JUNE 2025	3,530.00
IOWA ONE CALL	6 EMAILS	6.4
QUADIENT FINANCE USA INC.	POSTAGE REFILL	2,500.00
RIVER VALLEY ENERGY	831 GAL UNLEADED @ \$2.706/GAL	2,248.70
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.17
WPPI	JAN 2025 POWER PURCHASE	37,492.10
ALLIANT ENERGY	QTR 4 AGREEMENT	3,000.00
CARDMEMBER SERVICE	INTEREST CHG-LOST PMT	6.67
HUBILL POWER SYSTEMS INC.	FREIGHT	16,405.14
EASTON VALLEY BOOSTER CLUB	DONATION IN LIEU OF CAKE AUCTION	50
EASTON VALLEY CSD	HEAT PUMP REBATE	450
MICKELSON, TRAVIS	DISHWASHER/REFRIGERATOR REBATE	100
ERNST, RAY	CLOTHING ALLOW BIBS	79.99
CARDMEMBER SERVICE	GAS WORKSHOP EXP	482.21
IOWA ASSOC. OF MUN. UTIL.	GAS OQ TRAINING-2025	2,530.00
CLAYTON ENERGY CORPORATION	DECEMBER 2024 COMMODITY INVOICE	16,292.26
CLAYTON ENERGY CORPORATION	JAN 2025 RESERVATION INV	15,602.87
PEFA INC.	JAN 2025 PEFA COMM INV.	20,122.08
UTILITY SAFETY & DESIGN IN	NAT GAS ODORANT / DELIVERY	3,503.80
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42
MADISON NATIONAL LIFE INS CO INC	FEBRUARY 2025 LIFE INSURANCE	362.2
ARNOLD MOTOR SUPPLY	OIL CHANGE-JASON'S TRUCK	385.55
TREASURER/SALES & USE TAX	SALES & OPTION TAX	3,651.52
WASTE AUTHORITY OF JACKSON COUNTY	JAN 2025 TIPPING FEES	3,189.72
CLINTON COUNTY AREA SOLID WASTE	RECYCLING - JAN 2025	237.15
CITY EMPLOYEES	GROSS WAGES - JANUARY 2024	43,467.16
	TOTAL	288,009.47
	APPROVED EXPENDITURES BY FUND:	
	GENERAL FUND	95,684.23
	DEBT SERVICE FUND	0
	ROAD USE TAX FUND	612.00
	INSURANCE RESERVE	0
	CUSTOMER DEPOSITS	0
	WATER FUND	8,832.16
	SEWER FUND	5,962.20

ELECTRIC FUND	64,690.88
GAS FUND	63,356.42
GARBAGE FUND	5,404.42
STORM WATER FUND	0
JAN 2025 REVENUES	
GENERAL FUND	157,714.31
ROAD USE TAX FUND	171,000.08
EMPLOYEE BENEFIT TAX	121,183.13
EMERGENCY	39,210.44
TIF	71,986.67
CUSTOMER DEPOSITS	30,870.13
DEBT SERVICE FUND	-29,568.27
WATER FUND	776,931.51
SEWER FUND	611,704.78
STORM WATER FUND	73,004.70
ELECTRIC FUND	872,403.79
GAS FUND	612,036.85
GARBAGE FUND	67,184.30

SETTING PUBLIC HEARING FOR PROPOSED TAX RATE LEVY STATEMENT: Ganzer reviewed the budget timeline needed to meet the publication and Department of Management deadlines that are required. The tax levy data is required to be submitted to the State by March 5th to allow counties to prepare the mailing for the proposed maximum levy. The public hearing cannot be held before March 20th and public hearing notice needs to be published no less than 10 days or no more than 20 days prior to the hearing. The notice will be published on March 12th with Public Hearing to be held March 24th. Reuter made a motion to approve setting the Public Hearing date of March 24, 2025, for the Proposed Tax Rate Levy. Seconded by Thomson. Motion carried.

Handicap Door Repairs: Estimates were received from Doors Inc. for needed repairs to the City Hall Entrance and the interior Library Entrance doors to fix the handicap function in order for it to work properly. Repairs for the operating system are \$1875.00 for each door plus an additional \$715 for the library door, as additional materials are needed. Library repairs will be paid from the Estate fund set aside for building needs and City Hall will be paid from the General and Utilities Funds. A motion to approve the repairs was made by Thomson, seconded by Gerardy. Motion carried.

OTHER BUSINESS: Ganzer shared that she had received word from Ellis Corporation that plans to move forward with the Sr. Housing development on West Street will begin in April. A request for locating and marking property lines was received and council ask that stakes be placed by City.

Budget Workshop: The scheduled Budget workshop following the regular meeting was cancelled and will be re-scheduled either next week or be held following the next regular meeting on February 24th.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. A motion to adjourn was made by Gerardy, seconded by Reuter. Motion carried. Meeting adjourned at 6:08pm.

ATTEST:

Tyler Sieverding, Mayor

Sheryl Ganzer, City Administrator/Clerk