

City of Preston

Regular City Council Meeting

October 10, 2022

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Adam Reuter, JT Thomson, Richard Petersen, Matt Gerardy. Absent: Matt Petersen.

OTHERS PRESENT: Marc Ruden, Origin Design; Police Chief Bill Miller; City Administrator, Teresa Weinschenk.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by R. Petersen, Seconded by JT Thomson. Motion carried.

CITIZEN/PUBLIC COMMENTS: None

CONSENT AGENDA: Motion was made by to approve the consent agenda as presented by JT Thomson seconded by M. Petersen. Motion carried. Includes monthly financial reports, monthly utility reports, paid claims and a refrigerator rebate for Doris Strom.

Payee	Description	Amount
PANTHER UNIFORMS INC	2 FLEECE JACKETS - PD	299.98
WESTSIDE AUTO REPAIR	BRAKE PADS/ROTORS-FORD	999.74
AT&T MOBILITY	PD PHONE SERVICE	173.22
PRESTON TELEPHONE COMPANY	SEPT 2022 PHONE SERVICE	876.95
AMAZON CAPITAL SERVICES	12 PK SHARPIE GEL PENS	580.73
PRESTON GROCERY	BLEACH FOR PD	2.02
QUILL CORPORATION	HP TONERS (4)	409.00
MAINSTAY SYSTEMS OF IOWA LLC	FIREWALL RENEAL-3 YRS	-2,200.00
MAINSTAY SYSTEMS OF IOWA LLC	BALANCE FIREWALL RENEWAL	20.00
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	14.95
DUBUQUE FIRE EQUIPMENT INC	FIRE DEPT ANNUAL INSPEC EXT	72.00
USCELLULAR	FD CELL BILL	29.49
USCELLULAR	FD CELL BILL	28.98
PRESTON FIRE DEPARTMENT	REIMB FD-ANTENNA & BATTERIES	304.32
PRESTON MUNICIPAL UTIL.	SEPT 2022 UTILITIES	8,652.16
WELLMARK BLUE CROSS & BLUE SHIELD	OCT 2022 HEALTH INS.	11,608.83
IOWA MUN WORKERS COMP.	INSTALLMENT 4- 22-23	864.00
PRESTON MUNICIPAL UTIL.	AUG202 UTILITIES	336.65
PRESTON TELEPHONE COMPANY	AUG 2022 PHONE SERVICE	82.96
BAKER & TAYLOR BOOKS	BOOKS	149.68
CARDMEMBER SERVICE	BOOKS/DVDS - LIBRARY	600.30
JACKSON COUNTY HISTORICAL SOCIETY	BOOKS	105.00
THE PENWORTHY COMPANY	BOOKS	290.83
BREDEKAMP, CAROLINE	REIMBURSE-BINS/BASKETS	90.61
DEMCO	BOOKMARKS, JOURNALS, BAGS	149.85

ORIENTAL TRADING	POSTERS/HALLOWEEN ITEMS	154.54
QUILL CORPORATION	CONSTRUCTION PAPER	426.03
JOHN DEERE FINANCIAL	DISC COVER KABOTA	69.49
GAME TIME	REPLACED PANEL ON SLIDE WSP	912.96
JOHN L. FRANKS	TIRE REPAIR/TUBE KABOTA	0.00
OLY'S GARAGE	TIRE REPAIR/TUBE KABOTA	1,012.44
ECIA	COMP PLAN-9 HRS	1,758.54
ORIGIN DESIGN	SPONSORED PROJ-CONSTR ADMIN	13,580.00
ORIGIN DESIGN	SPONSORED PROJ-BIDDING	1,507.00
JACKSON COUNTY TREASURER	LOTS 1-14/16-26 HARVEST HEIGHTS	1,510.00
	RECORDING-MCNEIL-WESTSIDE	
JACKSON COUNTY RECORDER	SUBDIV.	89.00
GANZER, SHERYL	MILEAGE-CIVIC SYMPOSIUM	209.26
IOWA MUNICIPAL FINANCE OFFICERS ASSOC.	OCT 2022 CONFERENCE-TERESA	125.00
PRESTON TIMES	SEPT CLAIMS	350.07
LYNCH DALLAS PC	GENERAL-SUBDIVISION WORK	925.25
MAQUOKETA STATE BANK	SEPT 2022 MAINT FEE	42.91
COUNTY LINE CONCRETE LLC	HENRI STREET PROJECT	19,480.50
PRESTON READY MIX CORP.	ROAD ROCK-STREET PATCHES	238.43
ADVANTAGE ADMINISTRATORS	PSF - S. GANZER	409.50
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WPPI	EFFICIENT STREET LIGHTING	377.64
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL WATER USE FEE 2023	115.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,273.06
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	17.00
HAWKINS INC	AZONE/CHLORINE	629.98
CARDMEMBER SERVICE	USPS-WATER SAMPLE SHIPPING	29.25
UNION-HOERMANN PRESS	REMINDER NOTICES 400	474.00
ELECTRICAL ENG. & EQUIP.	GENERATOR REPAIR	2,580.00
ITRON INC.	SOFTWARE MAINTENANCE	982.21
VC3 INC.	ITnBox SUPPORT	642.22
IOWA ONE CALL	SEPT EMAILS 2022	20.60
SWEENEY CONTROLS CO.	LIFT STATION PENEL-ST. JOSEPH ST.	3,475.00
MAQUOKETA VALLEY ELECTRIC		
COOPERATIVE	SECURITY LIGHT	18.89
WPPI	SEPT 2022 POWER PURCHASE	56,582.76
IOWA WATER MANAGEMENT CORP.	COOLING TOWER TREATMENT	840.00
T & R SERVICE	OIL TEST/SUBSTATION PLANT & EAST	220.00
EMPEN, TERRY & MICHELLE	WPPI REBATE REFRIGERATOR	50.00
GRUHN ELECTRIC ENTERPRISES	NEW SERVICE-B. YADDOF PROP.	4,415.00
IOWA ASSOC. OF MUN. UTIL.	ENERGIZERS FALL 2022	814.04
CLAYTON ENERGY CORPORATION	AUG 2022 COMMODITY INV.	3,113.98
CLAYTON ENERGY CORPORATION	SEPT 2022 RESERVATION INV.	5,653.16
PEFA INC.	SEPT 2022 PEFA COMM INV.	2,875.50
AMAZON CAPITAL SERVICES	DRIVEWAY MARKER	90.98

MADISON NATIONAL LIFE INS CO INC	OCT 2022 LIFE INS.	268.39
TREASURER/SALES & USE TAX	SALES & OPTION TAX	5,216.95
WASTE AUTHORITY OF JACKSON COUNTY	SEPT 2022 TIPPING FEES	3,108.07
CLINTON COUNTY AREA SOLID WASTE		
AGENCY	RECYCLING - SEPT 2022	252.45
HWY 64 DIESEL	ANTIFREEZE - GARB TRUCK	22.40
JOHN DEERE FINANCIAL	HYDRALIC FLUID	701.42
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	47.25
	Total	<u>162,448.64</u>

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	34,442.74
DEBT SERVICE FUND	377.64
ROAD USE TAX FUND	19,718.93
EMPLOYEE BENEFIT TAX LEVY	591.52
CUSTOMER DEPOSITS	0.00
WATER FUND	5,655.61
SEWER FUND	10,286.19
ELECTRIC FUND	71,462.56
GAS FUND	14,675.03
GARBAGE FUND	7,749.44

SEPTEMBER 2022 REVENUES:

GENERAL FUND	316,283.27
ROAD USE TAX FUND	590,040.81
EMPLOYEE BENEFIT TAX	48,182.05
EMERGENCY	18,166.60
TIF	68,075.07
CUSTOMER DEPOSITS	24,716.19
DEBT SERVICE FUND	60,718.50
WATER FUND	393,701.40
SEWER FUND	420,294.40
ELECTRIC FUND	364,428.70
GAS FUND	580,334.25
GARBAGE FUND	89,149.35

APPROVAL OF PAYMENT REQUEST NO 1 AND CHANGE ORDERS NO. 1, 2, & 3: Marc Ruden with Origin Design informed Mayor and Council that the contractor is finishing up on the Sponsored Project. There is some rip rap to do, seeding and erosion control. The contractor will come back in the Spring to finish the swale on the south side of the football field. JT Thomson made a motion to approve Payment

Request No. 1 and Change Order No. 1, 2, and 3 to the contractor. A. Reuter seconded the motion. Motion carried.

BIL SRF GRANT FUNDING: Marc Ruden, Origin Design, reviewed the possibility of some grant funding that is coming from the Federal level to the State for sewer and water. Ruden explained how Preston is ranked and what qualifies as a priority project. If you do not have a project that is listed in their priority project list, you are not eligible. At this time Preston does not have an eligible project. Ruden wanted Council to be aware of this funding. Weinschenk will get with Tim Morehead and see if we have any sewer deficiencies that may qualify as a project.

MCNEIL SUBDIVISION STORM SEWER: Weinschenk stated that Preston is not eligible for any grant funding through the USDA since Preston's median income is too high. Weinschenk has been working with ECIA to see if there is any other grant funding available. There is a CDBG (Community Development Block Grant) that Preston could apply for which has grant funding up to \$500,000. The remaining amount needed could then be a USDA Loan. We do get one free grant writing from ECIA that could be used for writing the CDBG Grant. (Preston was awarded a \$500,000 CDBG Grant for the Lagoon improvements in 2020.) Weinschenk will continue to keep Mayor and Council updated.

APPROVAL RESOLUTION 2022-65 ADOPTING THE ANNUAL STREET FINANCE REPORT FOR FISCAL YEAR 2021/2022: R. Petersen made a motion to approve Resolution 2022-65. M. Gerardy seconded the motion. Motion carried.

APPROVE RESOLUTION 2022-66 AUTOHRIZING AND APPROVING AN AMENDED LOAN AND DEISBURSEMENT AGREEMENT AND PROVIDING THE ISSUANCE AND SECURING THE PAYMENT OF \$951,547.56 SEWER REVENUE IMPROVEMENT AND REFUNDING BONDS, SERIES 2022: A. Reuter made a motion to approve Resolution 2022-66. JT Thomson seconded the motion. Ayes: R. Petersen, M. Gerardy, A. Reuter, JT Thomson.

DRAINAGE DITCH AT THE CATHOLIC CHURCH: Mayor and Council discussed the drainage ditch at the church not being completed yet. JT Thomson stated that in the future the projects should have established deadlines. After much discussion, it was decided to see if the project happens yet this year and if it doesn't to put it back on the agenda in the Spring.

COUNTY LINE CONCRETE QUOTE: Discussed the concrete quote for the shared Fire and Police Department building across the street and that it is an unbudgeted item. A. Reuter and JT Thomson stated it could go in the budget for next year. It was agreed by Council to put it in the budget for next year.

STORM SEWER ORDINANCE ESTABLISHING A STORM SEWER UTILITY FOR THE CITY OF PRESTON: JT Thomson made a motion to approve the first reading of Storm Sewer Ordinance 2022-08. Seconded by A. Reuter. Motion carried. The second and third readings were not waived in order to give the community time to comment.

HARVEST HEIGHTS LOT SALES: Council discussed the options that were presented by Weinschenk in order to contract with Dana Olson who works for Gateway Realty Group. After discussion JT Thomson made a motion to approve sign a 1-year agreement with agent Dana Olson who works for the Gateway Realty Group, charging a flat fee commission of \$1500 per lot for the Harvest Heights Subdivision. M. Gerardy seconded the motion. Motion carried.

OTHER BUSINESS: Weinschenk reported that our agreement with ECIA for the Keep Iowa Beautiful Coach (Hometown Pride) gives Preston one free grant writing per year. This is for beautification and infrastructure. This grant would work for a CDBG grant to assist with the storm sewer. There is also a CAT grant that is for community tourism that would be a possibility for Fitcore. Council would like the free grant writing to go towards a grant for the storm sewer project since it is a necessity. Tim Morehead the Water/Sewer Supervisor provided a list of things that he is going to be working on for sewer and water. Mayor and Council appreciated the update.

With no other business, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by M. Gerardy. A. Reuter seconded. Motion carried. Meeting adjourned at 7:15 p.m.

Mayor Tyler Sieverding

ATTEST:

Teresa Weinschenk, City Administrator