

City of Preston

Regular City Council Meeting

July 11, 2022

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Adam Reuter, JT Thomson, Richard Petersen, Matt Petersen Absent: Matt Gerardy

OTHERS PRESENT: Jack Willey, Sheryl Ganzer, Deputy City Clerk, Police Chief, Charles Miller

CITIZEN/PUBLIC COMMENTS: None

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Petersen, Seconded by A. Reuter. Motion carried.

CONSENT AGENDA: Motion was made by to approve the consent agenda as presented by R. Petersen seconded by JT Thomson. Motion carried. Includes monthly financial reports, monthly utility reports, paid claims and Liquor License for Dollar General.

Payee	Description	Amount
BRAD DEERY MOTORS INC.	WATER PUMP/RADIATOR-CHARGER	1,737.56
WESTSIDE AUTO REPAIR	BRAKE PADS/ROTORS-CHARGER	1,307.43
PRESTON TELEPHONE COMPANY	JUNE 2022 PHONE SERVICE	945.95
USCELLULAR	FIRE AND POLICE DEPT CELLPHONE	123.28
AMAZON CAPITAL SERVICES	TASER HOLSTER	76.05
UNIFORM DEN INC	2 CHARGERS & 2 CORDS	102.02
MUNICIPAL EMERGENCY SERVICES	SCBA FLOW TEST/ELEC REPAIRS	2,311.88
RICK'S BODY SHOP	PAINTED SXS	150
AT&T MOBILITY	CELL SERVICE - FD	110.4
USCELLULAR	FD CELL BILL	29.49
	2 HAZMAT HEARING & VISION 12	
MED COMPASS	QUANTITATIVE FIT TEST	411
KIRBY WATER CONDITIONING	SOLAR SALT	24
ELECTRONICS INC.	RADIO REPAIR	277.94
PRESTON FIRE DEPARTMENT	SWIVEL ADAPTER	74.86
SANDRY FIRE SUPPLY LLC	2 PROTEK NOZZLES/HOSES	2,536.49
PRESTON MUNICIPAL UTIL.	JUNE 2022 UTILITIES	8,857.90
BEHN STUMP GRINDING	8 STUMPS/216 X 1.80"	563.8
DIAMOND VOGEL PAINT CEDNTER	PAINT-12BLUE, 24YELLOW, 84WHITE	590.76
JOHN DEERE FINANCIAL	HITCHPINS	211.25
CITY OF PRESTON-ELEC FUND	DIESEL STREETS/GARB/FIRE/SNOW	3,420.25
ASSOCIATED INSURANCE	GEN LIABILTY AUDIT	1,965.00
WELLMARK BLUE CROSS & BLUE SHIELD	JULY 2022 HEALTH INS.	12,953.98
IOWA MUN WORKERS COMP.	INSTALLMENT 1- WORK COMP 22/23	864
PRESTON MUNICIPAL UTIL.	MAY 2022 UTILITIES	203.85

PRESTON TELEPHONE COMPANY	MAY 2022 PHONE/INTERNET	78.77
BAKER & TAYLOR BOOKS	BOOKS	46.92
SWANK MOVIE LICENSING USA	MOVIE LICENSING	119
TASTE OF HOME BOOKS	BOOK	37.72
BREDEKAMP, CAROLINE	SUMMER SUPPLIES	139
BILL MILLER WOOD PRODUCTS INC	WOOD CHIPS/TWO GOOD PARK	234
GERARDY OUTDOOR POWER	WEED EATER REPAIR	30.59
1ST AYD CORPORATION	2 PULL DOWNS/1 PAPER TOWEL	222.9
JACKSON COUNTY ECONOMIC ALLIANCE	INVESTMENT FOR FY2022/2023	12,500.00
JACKSON COUNTY TOURISM	ANNUAL DUES 22/23	60
ORIGIN DESIGN	MCNEIL SUBDIVISION PLAT WORK	2,752.50
	FLOWERS-2022 - MASTER GARD.	
TIETJENS, AMY	GRANT	280.5
	FLOWERS-2022 - MASTER GARD.	
TIETJENS, AMY	GRANT	240
BWC EXCAVATING LC	MARVIN ADDITION - FINAL PAYMENT	21,739.00
NORTHLAND SECURITIES INC.	2022 CD REPORTING FY END 2021	435
UMB BANK N.A.	ADMINISTRATIVE FEES	600
IOWA LEAGUE OF CITIES	MEMBER DUES 22/23	867
IOWA LEAGUE OF CITIES	IACMA 22/23 DUES - TERESA	120
KMAQ	FIREMEN'S CELEBRATION SPONSORSHIP	46
PRESTON TIMES	PUB HEARING-URBAN REVITALIZATION	754.85
ECIA	2022-2023 MEMBERSHIP	683.28
DES MOINES STAMP MFG.CO.	MSB PERMA STAMP	38.05
VC3 INC.	ITnBox SUPPORT	583.23
LYNCH DALLAS PC	PROF SERVICE-REAL ESTATE	475
CARDMEMBER SERVICE	BATTER FOR TERSA'S UPS	35.09
ECIA	COMM CENTER-CDBG	198.76
MAQUOKETA STATE BANK	JUNE 2022 MAINT FEE	42.8
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	5,367.16
WPPI	EFFICIENT STREET LIGHTING	377.64
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	104.53
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,269.17
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	17
MICROBAC LABORATORIES INC.	LAB FEES	482
HAWKINS INC	AZONE/CHLORINE	605.5
PRESTON READY MIX CORP.	PATCH-MANORS/WATER MAIN BREAK	1,368.38
CARDMEMBER SERVICE	POSTAGE FOR LAB SAMPLES	378.35
QC ANALYTICAL SERVICE LLC	WASTEWATER LAB FEES	732.75
CIVIC SYSTEMS	SEMI ANNUAL SUPPORT JULY-DEC 2022	2,473.00
CONTINENTAL SAFETY EQUIP.	SHIPPING/HANDLING	-312
CONTINENTAL SAFETY EQUIP.	SHIPPING/HANDLING	312
ELECTRICAL ENG. & EQUIP.	GENERATOR 3 UNITS-CHECKED	1,322.64
K & K GREEN ACRES LAWN CARE SERVICE	STERILIZATION - LAGOON	1,235.85
QUILL CORPORATION	COPY PAPER/PLANNERS	95.97

IOWA ONE CALL	94 EMAILS MAY 2022	155.8
RIVER VALLEY ENERGY	786.6 GAL-UNLEADED @ 4.31 / GAL	3,387.10
ALTORFER INC	THERMOCOUPLE	440.87
BARRON MOTOR SUPPLY	STARTER FOR BUCKET TRUCK	113.2
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.21
WPPI	JUNE 2022 POWER PURCHASE	59,791.65
ALLIANT ENERGY	REPLACE POLES-WEST STREET/HWY 64	6,300.00
CULLIGAN OF CLINTON	WATER COND.LIGHT PLANT	78.46
IOWA UTILITIES BOARD	ASSESSMENT/ELEC	1,708.32
STETSON BUILDING PRODUCTS INC	HARVEST HGTS LIGHTING SUPPLIES	255.92
TERRY-DURIN COMPANY	3 STREET LIGHTS HARVEST HGTS	9,450.00
RIVER VALLEY ENERGY	2000 GAL DIESEL @4.64/GAL	9,280.00
CLAYTON ENERGY CORPORATION	MAY 2022 COMMODITY INV.	2,207.21
CLAYTON ENERGY CORPORATION	JUN 2022 RESERVATION INV.	5,653.16
PEFA INC.	JUNE 2022 PEFA COMM INV.	2,875.50
ENERGY ECONOMICS INC.	METER TESTING - 7 METERS	1,869.48
MADISON NATIONAL LIFE INS CO INC	JULY 2022 LIFE INS	268.39
TREASURER/SALES & USE TAX	SALES & OPTION TAX	3,265.04
WASTE AUTHORITY OF JACKSON COUNTY	JUNE 2022 TIPPING FEES	2,737.23
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - JUNE 2022	340.12
IOWA ASSOC. OF MUN. UTIL.	ISEP JULY-SEPT 2022	814.04
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	52.5
	Total	\$210,092.24

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$68,461.81
DEBT SERVICE FUND	\$377.64
ROAD USE TAX FUND	\$0.00
INSURANCE RESERVE	\$5,367.16
CUSTOMER DEPOSITS	\$0.00
WATER FUND	\$7,663.19
SEWER FUND	\$9,500.91
ELECTRIC FUND	\$94,127.66
GAS FUND	\$16,859.86
GARBAGE FUND	\$8,046.01

JUNE 2022 REVENUES:

GENERAL FUND	\$197,611.42
ROAD USE TAX FUND	\$583,302.69
EMPLOYEE BENEFIT TAX	\$54,077.88
EMERGENCY	\$15,988.91
TIF	\$129,037.50
CUSTOMER DEPOSITS	\$23,491.11
DEBT SERVICE FUND	(\$103,695.98)

WATER FUND	\$352,199.43
SEWER FUND	\$487,916.83
ELECTRIC FUND	\$373,790.04
GAS FUND	\$580,279.54
GARBAGE FUND	\$87,409.10

RESOLUTION 2022-47: Approving the final plat for the Westside Subdivision. Comments: Council agreed that updated plat with final dimensions was complete as discussed at last meeting. Council discussed how to move forward with the future McNeil Street plans for developing access to the 2 homes on lots facing the street. Council would like to see potentially a rock/grass access to have a base for the street. Motion to approve Resolution 2022-47 made by JT Thomson, seconded by M. Petersen. Motion carried.

WESTSIDE SUBDIVISION – LOT PRICING: Teresa Weinschenk reached out to another City official to determine how to best determine lot pricing. A spreadsheet was presented showing the 26 lot sizes from Harvest Heights divided by the \$30,000 lot price giving a cost per square ft. The average cost was approx. \$2.10 per ft. Taking size of Lots 1 and 2 of Westside subdivision times the average gave the starting base price for those lots between \$39,000 - \$44,000. Council discussed justification of pricing due to the larger size of the lots along with comparison to payback of Harvest Heights plus the amount of infrastructure needed to be done. All were in agreement that setting price in the 35K-40K range. Motion was made by M. Petersen setting price of Lots 1 & 2 of Westside subdivision at \$40,000. Motion seconded by JT Thomson. Motion carried.

PUBLIC HEARING: On proposed plans, specifications, forms of contract and estimate of cost for the Water Quality Restoration Project. A motion to open the public hearing was made by A. Reuter and seconded by M. Petersen. Roll call vote: Ayes: A. Reuter, M. Petersen, R. Petersen, J. Thomson – Absent: M. Gerardy. No comments. A motion to close public hearing was made by M. Petersen, seconded by R. Petersen. Roll Call: Ayes: M. Petersen, R. Petersen, A. Reuter, J Thomson. Absent: M. Gerardy. Motion carried.

RESOLUTION 2022-48: Approving and confirming plans, specifications, forms of contract and estimate of cost for the Water Quality Restoration Project. Mayor Sieverding stated that ready to approve the bid process for the Water Quality sponsored project. Council wants to be sure the bid specs include deadlines and penalties for completion. Tyler stated Nov. 4th would be the deadline. Motion to approve Res #2022-48 was made by J. Thomson, seconded by R. Petersen. Ayes: J Thomson, R. Petersen, M. Petersen, A. Reuter. Absent: M. Gerardy. Motion carried.

RESOLUTION 2022-49: Setting a date for Public Hearing on Urban Renewal Plan Amendment for August 8, 2022. A. Reuter made motion to set public Hearing for Aug. 8, 2022, seconded by J. Thomson. Motion carried.

RESOLUTION 2022-50: Setting a date of meeting proposing to approve a development agreement with Plastics Unlimited, Inc. Including annual appropriation tax increment payments for August 8, 2022. Motion to approve Resolution 2022-50 setting date for Aug. 8, 2022 was made by A. Reuter, seconded by J. Thomson. Ayes: A. Reuter, J. Thomson, R. Petersen, M. Petersen. Absent: M. Gerardy. Motion carried.

Second Reading Ordinance 2022-07: JT Thomson made motion to approve the second reading or Ordinance 2022-07 amending and repealing a portion of Title IV, Physical Environment, Chapter 7, Utilities-Billing Charges, 6-7-11 Refuse Collection rates. Motion seconded by A. Reuter. Motion carried.

Contract with Realtor: Realtor Dana Olson with Associated showed interest in signing a contract to assist in marketing and sale of Lots in the Harvest Heights subdivision. The percentages are still being negotiated. Council would like to see the proposal from Dana including a time frame limit of said contract brought to the next meeting. Item tabled.

Comprehensive Plan: Mayor and Council were informed that the Public Survey for the Comprehensive plan is ready and available on the City's website, Facebook and Notice will be published this week's paper. Copies may also be picked up a City Hall. Mayor Sieverding publicly asked for citizens to please come forward and complete the survey and provide input for the future projects and priorities for the City of Preston.

Review of FY22: Teresa Weinschenk had prepared a list of projects and accomplishments from the last year to review with council. Supervisor Jack Willey expressed to Mayor and Council how much of an asset Teresa is to Preston and that we are fortunate to have her. In Teresa's absence, agenda Item tabled until next meeting.

Other Business: Police Chief Miller updated council on parking on Amos street. Progress is being made on parking and allowing entrance to the apartment buildings, and would like to update parking ordinance limiting parking on west side of Amos.

Miller then discussed parade routes he had proposed to the school for homecoming due to safety concerns on Gillet Street. He'd like to establish 1 parade route for all 3 annual parades to travel on Grant street and eliminate crossing Hwy 64 due to man power and traffic control. Would like council to address issue.

Chief Miller also would like opportunity to present a camera program to Preston and Spragueville. Program would be an agreement with Camera company to supply the PD with a handheld radar system. Council would be open to a presentation, but would rather look into digital speed signs showing car's MPH and collecting data in trouble areas.

Parking on East Gillet was talked about near the Peppermint park. Miller would like to see no parking from the area where Gillet and Davis split extending to the end of the City's park property, also will come up with a proposed ordinance on parking of boats, horse trailers, campers and farm equipment.

With no other business, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by JT Thomson, seconded by M. Petersen. Motion carried. Meeting adjourned at 7:05 pm.



Mayor Tyler Sieverding

ATTEST:



Sheryl Ganzer, Deputy City Clerk