

City of Preston

Regular City Council Meeting

March 13, 2023

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Richard Petersen, Adam Reuter, Matt Gerardy, JT Thomson. Absent: Matt Petersen.

OTHERS PRESENT: Marc Ruden, Origin Design; Fire Chief Landon Ruchotzke; Mayor Dan Ernst; Police Chief Bill Miller; Teresa Weinschenk, City Administrator.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by A. Reuter, seconded by M. Gerardy. Motion carried.

CITIZEN/PUBLIC COMMENTS: None

CONSENT AGENDA: Motion was made by to approve the consent agenda as presented by JT Thomson, seconded by M. Gerardy. Motion carried. Includes monthly financial reports, and paid claims.

Payee	Description	Amount
JACKSON COUNTY SHERIFF'S OFFICE	PD CONTRACT PATROL \$65/HR	\$6,240.00
THOMSON, JASON	CONSULTING WORK WITH P.D.	\$450.00
WELLMARK BLUE CROSS & BLUE SHIELD	JAN 2023 HEALTH INS.	\$12,160.64
GERARDY OUTDOOR POWER	CHAINSAW GLOVES	\$29.49
PANTHER UNIFORMS INC	2PR PANTS, 1 BELT - MILLER	\$199.98
RIVER VALLEY ENERGY	725.7 GAL - UNLEAD @ 3.107/GAL	\$2,254.75
AT&T MOBILITY	PD PHONE SERVICE	\$173.16
PRESTON TELEPHONE COMPANY	FEB 2023 PHONE SERVICE	\$753.69
JACKSON CO. REGIONAL HEALTH CENTER	INMATE COVID TEST	\$165.00
CARDMEMBER SERVICE	CAR WASH	\$13.00
RIES PEST CONTROL	FALL INSECT TREATMENT - FIRE DEPT	\$48.15
DELMAR FIRE DEPARTMENT	4-4500 PSI CASCADE SYST.	\$1,000.00
MOTOR PARTS AND EQUIPMENT CORP.-412	BLOWER MOTOR RESISTOR	\$26.99
AT&T MOBILITY	PD PHONE SERVICE	\$100.72
KIRBY WATER CONDITIONING	SOLAR SALT	\$15.00
USCELLULAR	FD CELL BILL	\$28.98
USCELLULAR	FD CELL BILL	\$29.49
ALEX AIR APPARATUS	DRAGER PAC 6000	\$242.00
	CHAIN SAW MOUNT/POLARIS	
AMAZON CAPITAL SERVICES	SPRING	\$382.97
OLY'S GARAGE	TIRE REPAIR/CASE TRACTOR	\$158.53
TOTAL COMFORT HEATING & COOLING	PRESSURE SWITCH-SHED	\$219.01
	SNOWBLOWER ACTUATOR	
BADRICK'S SERVICE & SALES	REPLACED	\$690.65
REEDSBURG HARDWARE COMPANY	CROSS CHAINS	\$1,141.05
PRESTON MUNICIPAL UTIL.	JAN 2023 UTILITIES	\$447.94
PRESTON TELEPHONE COMPANY	JAN 2023 PHONE SERVICE	\$78.96

BAKER & TAYLOR BOOKS	BOOKS	\$396.07
ACCESS SYSTEMS	COPIER	\$10.99
ORIENTAL TRADING	VALENTINE EVENTS	\$157.70
QUILL CORPORATION	FOLDERS	\$276.22
KITCHEN & BATH SOLUTIONS	TOWN HALL IMP. - KITCHEN	
PRESTON TIMES	REMODEL	\$23,150.00
DISPLAY SALES	FINAL REIMB-CATALYST GRANT	\$40,000.00
ABSTRACT & TITLE GUARANTY CO.	2-6FT XMAS DECORATIONS	\$1,267.00
IOWA MUNICIPAL FINANCE OFFICERS ASSOC.	LOT 23 WANZAK ABSTRACT	\$325.00
PRESTON TIMES	IIMFOA 2023 SPRING -- SHERYL	\$125.00
LYNCH DALLAS PC	FEB CLAIMS	\$303.98
LYNCH DALLAS PC	PROF SERV-REVIEW PD CONTRACT	\$70.00
SECRETARY OF STATE	LOT SALE WANZEK	\$422.50
CARDMEMBER SERVICE	NOTARY RENEWAL-TERESA	\$30.00
VC3 INC.	GO DADDY DOMAIN	\$275.48
ADVANTAGE ADMINISTRATORS	ITnBox SUPPORT	\$690.33
SHERWIN WILLIAMS	HRA ADMINISTRATION SERVICE	\$42.00
SHERWIN WILLIAMS	5 GAL PAINT TOWN HALL	\$237.95
JOHN DEERE FINANCIAL	PAINT-BRUSHES - TOWN HALL PROJ	\$307.60
MAQUOKETA STATE BANK	4 32 GAL GARB CANS	\$71.96
ORIGIN DESIGN	FEB 2023 MAINT FEE	\$42.69
MANNING, MICKEY	AMOS ST ESTIMATE	\$1,700.50
ANDERSON, MAGGIE	REFUND OF ELEC DEPOSIT	\$193.46
WPPI	REFUND OF DEPOSIT	\$168.51
WPPI	EFFICIENT STREET LIGHTING	\$377.64
CARDMEMBER SERVICE	EFFICIENT STREET LIGHTING	\$377.64
PRESTON MUNICIPAL UTIL.	ADV H2O WKSHP-TIM.	\$180.00
TREASURER/SALES & USE TAX	FEB 2023 UTILITIES	\$10,687.22
CHEM RIGHT LABORATORIES INC.	WATER EXCISE TAX	\$1,305.00
AMAZON CAPITAL SERVICES	WATER SAMPLE LAB FEE	\$19.00
HAWKINS INC	6 PORT USB CHARGER	\$22.99
QC ANALYTICAL SERVICE LLC	AZONE/CHLORINE	\$535.91
QC ANALYTICAL SERVICE LLC	LAB FEES	\$495.00
QUADIENT LEASING USA INC	LAB FEES	\$401.00
CARDMEMBER SERVICE	LEASE PAYMENT - POSTAGE	
BARRON MOTOR SUPPLY	MACHINE	\$196.38
HWY 64 DIESEL	IAMU TRAINIG/HOTEL - RAY	\$717.03
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	HEADLIGHT HARNESS	\$30.26
PER MAR SECURITY SERVICES	WELDED ON GENERATOR	\$183.60
WPPI	SECURITY LIGHT	\$9.66
ALLIANT ENERGY	SECURITY MONITORING -	\$134.34
AMAZON CAPITAL SERVICES	FEB 2023 POWER PURCHASE	\$31,990.74
CULLIGAN OF CLINTON	FUSE REPAIR-WEST STREET	\$400.00
	12 VOLT BATTERY - TAPE	\$32.75
	LIGHT PLANT WATER CONDITIONING	\$36.24

JOHN L. FRANKS	2 PAINT BRUSH"	\$13.98
LARSON, COLIN	MINI SPLIT REBATE	\$100.00
LES GODDARD	REBATE- DISH WASHER	\$50.00
POWER PLANT COMPLIANCE	3 DIESEL OXIDATION CATALYSTS	\$15,727.47
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN - ERIC	\$22.00
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	DRUG TEST - E. TIETJENS	\$42.00
HEATH CONSULTANTS INC.	CALIBRATE INSTRUMENT	\$490.31
CLAYTON ENERGY CORPORATION	FEB 2023 RESERVATION INV.	\$21,486.98
CLAYTON ENERGY CORPORATION	JAN 2023 COMMODITY INV.	\$36,064.98
PEFA INC.	FEB 2023 PEFA COMM INV	\$12,506.64
SIEVERDING, TYLER	GAS FURNACE REBATE	\$300.00
MCDONALD SUPPLY	12 ELBOWS, 1 NIPPLE	\$61.33
VAN WERT INC	10 GAS ERTS	\$933.06
	UPS - GAS LOCATOR QUOTE FOR	
HARTIG DRUG	SERV.	\$43.97
MILTON ROY LLC	NEW ODORIZER	\$16,607.82
MADISON NATIONAL LIFE INS CO INC	MAR 2023 LIFE INS.	\$283.38
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$4,297.34
WASTE AUTHORITY OF JACKSON COUNTY	FEB 2023 TIPPING FEES	\$383.35
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING-JULY 2022	\$244.80
HAWKEYE AREA COMM. ACTION PROG.	ASSISTANCE REFUND	\$605.86
	TOTAL	<u>\$255,712.76</u>

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$88,287.50
DEBT SERVICE FUND	\$755.28
ROAD USE TAX FUND	\$1,700.50
INSURANCE RESERVE	\$0.00
CUSTOMER DEPOSITS	\$361.97
WATER FUND	\$6,098.33
SEWER FUND	\$5,050.30
ELECTRIC FUND	\$56,283.85
GAS FUND	\$93,990.94
GARBAGE FUND	\$3,184.09

FEBRUARY 2023 REVENUES:

GENERAL FUND	\$343,946.43
ROAD USE TAX FUND	\$604,158.90
EMPLOYEE BENEFIT TAX	\$63,264.30
EMERGENCY	\$24,160.94
TIF	\$69,005.39
CUSTOMER DEPOSITS	\$26,319.88
DEBT SERVICE FUND	\$43,055.81
WATER FUND	\$480,316.71

SEWER FUND	\$505,391.91
ELECTRIC FUND	\$538,773.63
GAS FUND	\$706,812.38
GARBAGE FUND	\$112,402.89

COMPLETION LETTER: M. Ruden, Origin Design, presented a Project Completion Letter to the Mayor and Council for approval. Ruden stated that there was a delay with the Sponsored Project group in approving a change order. Ruden discussed the slope failure and washouts. The contractor will be back to fill the washouts and reseed where necessary (warranty work). Ruden, the contractor and City will need to review the slope failure and come up with a plan for repair once it dries out a little more. The Engineer estimate for the project was approximately \$220,000. The actual cost was \$196,820.66. Warranty started when the final walk-thru was completed November 18, 2022. It is under warranty until November 18, 2024. We are going to do any slope failure etc. outside of the sponsored project. Mayor and Council agree. A motion was made by M. Gerardy to approve the Project Completion Letter for the Sponsored Project. A. Reuter seconded the motion. Motion carried.

APPROVAL PAYMENT NO. 3 TO GANSEN EXCAVATING INC.: Ruden explained that this is rectifying a discrepancy in Payment No. 1. A. Reuter made a motion to approve Payment No. 3 in the amount of \$475.25. JT Thomson seconded the motion. Motion carried.

APPROVAL OF CHANGE ORDER NO 4. FINAL: The change order rectifies final quantities and replacing the rip rap with turf reinforcement material. JT Thomson made a motion to approve Change Order No. 4. M. Gerardy seconded the motion. Motion carried.

TANKER PURCHASE RECOMMENDATION: Landon Ruchotzke, Preston Fire Chief, presented three quotes to the Mayor and Council for a used tanker. Ruchotzke also stated there is the option of buying a used chassis with low miles and then having it built. So, there are two options, fully built or find a chassis and have it built. There was discussion that going with Osco that is fully built is \$158,400. The City does not have a used chassis that could be outfitted as a tanker. Ruchotzke stated that he is not looking for approval of a purchase at this meeting, just giving the Council the information so they are aware he knows how to move forward. Ruchotzke also let Council know that a grant and donation money had been spent on new boots for the department and donation money has been used to buy other equipment for the Fire Department. Mayor and Council feel that finding an option for \$160,000 would be doable. Weinschenk and Ruchotzke will work together and bring a financial solution to the March 27<sup>th</sup> Council meeting. Mayor and Council thanked Ruchotzke for the great job he is doing.

MILES POLICE CONTRACT DISCUSSION: Mayor Sieverding opened up the discussion stating that there has been conversation with the Police Committee and Chief Miller regarding the Police Contract with Miles. Chief Miller gave Mayor and Council different options for coverage and costs depending on the number of officers. Dan Ernst, Miles Mayor, stated he was gathering information to visit with his Council about the options. The City of Preston provides contract patrol and coverage for Miles and Spragueville. Contract negotiations will continue to be discussed.

OTHER BUSINESS: Chief Miller has set up testing for the candidates that have applied for the PD position on April 8<sup>th</sup>. The physical agility test will take place at the Northeast track and the written test will be proctored by Shane Nixon, Sabula Police Chief, in the Preston Council Chambers. Preston is on the waiting list for academy in May and has a place reserved for August. L. Ruchotzke stated that the Preston

Ambulance has requested that the Fire Department go on calls with them to help with lift assists, etc. Ruchotzke has visited with Norm at Associated Insurance and he has approved of this. It depends on the call as to whether or not a truck is going out, otherwise the FD is responding in their personal vehicle. Weinschenk requested a budget workshop for April 3<sup>rd</sup> at 5:30pm. Mayor and Council approve.

With no other business, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by M. Gerardy, seconded by JT Thomson. Motion carried. Meeting adjourned at 7:03 PM.



Mayor, Tyler Sieverding

ATTEST:



Teresa Weinschenk, City Administrator/Clerk