

City of Preston

Regular City Council Meeting

February 13, 2023

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Richard Petersen, Adam Reuter, Matt Petersen. Matt Gerardy, JT Thomson.

OTHERS PRESENT: Police Chief Bill Miller; Teresa Weinschenk, City Administrator.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by JT Thomson, seconded by R. Petersen. Motion carried.

CITIZEN/PUBLIC COMMENTS: None

CONSENT AGENDA: Motion was made by to approve the consent agenda as presented by A. Reuter, seconded by M. Gerardy. Motion carried. Includes monthly financial reports, paid claims and water heater rebate for \$100 for Colin Larsen.

Payee	Description	Amount
GRUHN ELECTRIC ENTERPRISES	PD GARAGE LIGHTS SERVICE CALL	65.00
CARDMEMBER SERVICE	BIKE REPAIR	90.95
WESTSIDE AUTO REPAIR	REPLACED FRONT AXEL SHAFT	1,503.74
AT&T MOBILITY	PD PHONE SERVICE	173.16
PRESTON TELEPHONE COMPANY	JAN 2023 PHONE SERVICE	756.84
CULLIGAN OF CLINTON	50LB SOLAR SALT, RENTAL	14.95
OLY'S GARAGE	GAS	33.61
SANDRY FIRE SUPPLY LLC	AIR COMPRESSOR SERVICE FEE CARTRIDGE,ORING,FILTER ETC	769.07
AT&T MOBILITY	CELL SERVICE - FD	100.72
USCELLULAR	FD CELL BILL	29.49
USCELLULAR	FD CELL BILL	28.98
AMAZON CAPITAL SERVICES	TAPE/TAPE DISPENSER	159.64
AMAZON CAPITAL SERVICES	BARRICADE TAPE	622.54
QUILL CORPORATION	CLEANING SUPPLIES/FD	222.19
QUILL CORPORATION	PENS, STAPLES, TAPE DISP.	25.95
QUILL CORPORATION	LEXMARK TONER/TIME CARDS	169.78
O'REILLY AUTOMOTIVE INC.	HEATER FOR DUMPTRUCK	22.99
PRESTON MUNICIPAL UTIL.	JAN 2023 UTILITIES	12,519.50
FARRELL INC	PROPANE TANK FOR TURCH	20.00
GERARDY OUTDOOR POWER	CHAIN AND SHARPEN SAWS	36.40
CITY OF PRESTON-ELEC FUND	DIESEL STREETS/GARB/FIRE/SNOW	5,207.43
WELLMARK BLUE CROSS & BLUE SHIELD	FEB 2023 HEALTH INS.	12,250.64
IOWA WORKFORCE DEVELOPMENT	4TH QTR UNEMPLOYMENT 2022	19.83
IOWA LIBRARY ASSOCIATION	ILA MEMBERSHIP	35.00
IOWA LIBRARY ASSOCIATION	OCT 2022 CONFERENCE PMT	210.00
GERARDY, DENNIS	WINDOW CLEANING	362.00

PRESTON MUNICIPAL UTIL.	DEC 2022 UTILITIES	419.77
PRESTON TELEPHONE COMPANY	DEC 2022 PHONE SERVICE	79.95
BAKER & TAYLOR BOOKS	BOOKS	289.32
FARM & HOME PUBLISHERS LTD	PLATT BOOK	72.00
MID AMERICA BOOKS	BOOK	131.80
QUILL CORPORATION	PRINTER TONER	269.72
ACCESS SYSTEMS	COPIER	130.84
BREDEKAMP, CAROLINE	HOLIDAY, STORY HR, CRAFTS	146.82
DEMCO	TAPE, DRI TIP MARKERS	122.94
BADRICK'S SERVICE & SALES	SNOWTHROWER AND BLADE	196.16
ECIA		610.00
PRESTON TIMES	DOWNTOWN INCENTIVE PROGRAM	28,500.00
SYDNEY MCNEIL	DOWNTOWN INCENTIVE PROGRAM	23,500.00
PRESTON TIMES	JAN 2023 CLAIMS	179.15
ANDERSEN, KATHY	CLEANING/CITY HALL 4/22-8/22	236.25
IOWA MUNICIPAL FINANCE OFFICERS ASSOC.	2023 CLERKNET DUES-TERESA & SHERYL	100.00
VC3 INC.	ITnBox SUPPORT	684.93
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
LYNCH DALLAS PC	WANZEK HARVEST HEIGHTS ERNEST	210.00
PRESTON TELEPHONE COMPANY	3081 BALANCE	4.38
MAQUOKETA STATE BANK	JAN 2023 MAINT FEE	43.01
MELISSA BURKEN MOMMSEN	SIDEWALK REPLACEMENT PROGRAM	650.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,260.76
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
HAWKINS INC	AZONE/CHLORINE	535.41
Mississippi Valley Pump, Inc.	30 AMP BREAKER/MILEAGE/INSTALL	587.50
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES-DEC 2022	374.00
UNION-HOERMANN PRESS	LASER CHECKS	451.50
ELECTRIC PUMP	DELIVERED UNREPAIRED PUMP	250.00
IOWA ASSOC. OF MUN. UTIL.	ISEP JAN-MARCH 2023	699.00
JOHN DEERE FINANCIAL	DOOR HINGE/WEATHER STRIPS	98.06
ALLIANT ENERGY	ADMIN FEE QTR 4 2022	3,000.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.59
WPPI	JAN 2023 POWER PURCHASE	46,410.33
ALLIANT ENERGY	REMOVE TRANS/PLATFORM HIGH SCH	2,200.00
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	36.24
FLETCHER-REINHARDT CO.	1 BOXPAD TRANSFORMER	3,335.00
JOHN L. FRANKS	LUMBER/INSULATION LT PLANT	113.43
KEENEY WELDING	REPAIR STAINLESS HOOD-LT PLANT	195.00
HAYWARD, RONALD	CLOTHES WASTER REBATE	35.00
VAN METER INC	12 1000W LED FIXTURES	205.68
RIVER VALLEY ENERGY	2000 GAL - DIESEL @ 3.45/GAL	6,900.00
ADVANTAGE ADMINISTRATORS	PSF - B MICHEL	27.10

ADVANTAGE ADMINISTRATORS	PSF-D. MICHEL	929.69
ADVANTAGE ADMINISTRATORS	PSF-D. MICHEL	30.00
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN - SHERYL	44.00
UNITYPOINT CLINIC-OCCUPATIONAL MEDICINE	DOT RANDOM-SHERYL/ERIC	84.00
CARDMEMBER SERVICE	PRESSURE CHART RECORDER	299.09
DAVIS, JOHN	OIL FILTER/OIL CHANGE-WHITE PKUP	0.00
WESTSIDE AUTO REPAIR	OIL FLTR/OIL CHG-WHITE PKUP	85.00
NORTHERN MUN. DIST. GROUP	L & R FUND ASSESMENT-JAN 2023	393.44
CLAYTON ENERGY CORPORATION	DEC 2022 COMMODITY INV.	32,999.66
CLAYTON ENERGY CORPORATION	DEC 2022 RESERVATION INV.	11,816.87
CLAYTON ENERGY CORPORATION	JAN 2023 RESERVATION INV.	21,486.98
PEFA INC.	JAN 2023 PEFA COMM INV	17,200.58
MICHEL, DAVID F.	REIMBURSEMENT - BOOTS	192.59
IOWA ONE CALL	EMAIL CHARGES	3.60
MADISON NATIONAL LIFE INS CO INC	FEB 2023 LIFE INS.	388.31
OLY'S GARAGE	2 COOLANTS/BULB	64.10
TREASURER/SALES & USE TAX	SALES & OPTION TAX	5,171.22
WASTE AUTHORITY OF JACKSON COUNTY CLINTON COUNTY AREA SOLID WASTE AGENCY	JAN-MAR 2023 ASESSMENT FEES	6,510.01
	JAN 2023 RECYCLING	307.70
TIETJENS, ERIC	CLOTHING REIMB-PANTS	208.46
SCHMIDT, KALIE	REFUND-BALANCE OF DEPOSIT	142.95
	TOTAL	257,170.29

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	69,676.06
DEBT SERVICE FUND	0.00
ROAD USE TAX FUND	650.00
INSURANCE RESERVE	0.00
CUSTOMER DEPOSITS	142.95
WATER FUND	6,490.94
SEWER FUND	6,366.89
ELECTRIC FUND	69,743.44
GAS FUND	91,138.96
GARBAGE FUND	12,961.05

JANUARY 2023 REVENUES:

GENERAL FUND	593,307.97
ROAD USE TAX FUND	593,307.97
EMPLOYEE BENEFIT TAX	63,257.70
EMERGENCY	24,114.48
TIF	68,809.39
CUSTOMER DEPOSITS	26,259.05
DEBT SERVICE FUND	42,686.84

WATER FUND	467,638.91
SEWER FUND	491,685.03
ELECTRIC FUND	525,849.56
GAS FUND	708,207.79
GARBAGE FUND	111,767.39

RESOLUTION 2022-73 INCREASING WAGES FOR THE PART-TIME POLICE OFFICER(S): Mayor Sieverding stated that this was discussed with the Personnel Committee. Currently we are paying \$21 per hour for a part-time police officer. The recommendation is to raise this to \$26 per hour. JT Thomson stated that part-timers are hard to get and hard to retain by raising the pay to \$26 this makes us competitive. Maquoketa currently pays \$27 per hour. M. Petersen stated that this was discussed at length and taken seriously. At this time, we need part-timers and by raising the wage and being competitive. Weinschenk stated that this would go into effect tomorrow (2/14/23) JT Thomson made a motion to approve Resolution 2022-73. Seconded by M. Gerardy. Motion carried.

RESOLUTION 2022-74 INCREASING WAGES FOR SUMMER HELP EMPLOYEE: Mayor Sieverding stated that we have had Jacob Petersen helping us during the summer and this year he will be taking an internship and not working for the city. In order to be more competitive, the recommendation is to increase the part-time summer help salary to \$14 per hour. R. Petersen wondered if you had to be a student? No, the person needs to be over 18 and be able to perform the duties as assigned. This increase will go into effect 2/14/23. M. Petersen made a motion to approve Resolution 2022-74 setting the salary for general laborer to \$14 per hour. JT Thomson seconded the motion. Motion carried.

SET THE PUBLIC HEARING FOR THE MAX LEVY: Weinschenk explained to Mayor and Council that Ted Nellesen from the Department of Management advises that we move forward with setting our Max Levy and working on our budgets even though Senate File 181 has Potential Changes to Rollback and Taxable Valuation for FY 2023-2024. Weinschenk will continue to keep the Mayor and Council informed. A motion was made by M. Petersen to set the public hearing for the Max Levy for February 27, 2023 at 6pm. JT Thomson seconded the motion. Motion carried.

POLICE DEPARTMENT COMPENSATION FOR WORKING A HOLIDAY: JT Thomson explained to Mayor and Council that in the past the PD did not get extra compensation for working a holiday. JT Thomson and the personnel committee is recommending to pay part-time, full-time and Chief, time and a half for working a holiday shift. The Police Department would get the same holidays as the other City employees. R. Petersen stated he would like this in writing. Weinschenk stated she will put together a Personnel Policy pertaining to the PD. This will go into effect 2/14/23. JT Thomson made a motion to approve the Police Department part-time, full-time and Chief employees be compensated for working holidays at the time and a half rate. M. Petersen seconded the motion. Ayes: M. Gerardy, A. Reuter, JT Thomson, M. Petersen. Nay: R. Petersen.

OTHER BUSINESS: Preston received an extension on our Jackson County RCTP Grant for the Pedestrian Crossing Beacons on Highway 64. Weinschenk recommended the Mitchell Street patches by the Fire Station for the Jackson County RCTP grant this year. Mayor and Council agree. Budget workshop on Saturday, March 4<sup>th</sup> at 8am. Chief Miller stated that we received a bill for an inmate that had a COVID test at the hospital. Chief is going to speak with the County Attorney to see if this can be reimbursed through the court. Ordered a suction device to help with choking infants, children and adults. Amy

Roling is using one of ours now, but we will have one for each patrol car. Chief attended the 911 meeting and they reviewed the list of equipment. Preston is getting 2 portable radios and the car units. R. Petersen wondered where are we at with communications in the cars. Chief said they have already been here to measure for the radios in the cars. There will be transitioning to the new system. Both systems will be used for a while.

With no other business, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by M. Petersen, seconded by M. Gerardy. Motion carried. Meeting adjourned at 6:45 PM.



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Mayor, Tyler Sieverding

ATTEST:



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Teresa Weinschenk, City Administrator/Clerk