

City of Preston  
Regular City Council Meeting  
May 22, 2023

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Matt Petersen, Matt Gerardy, Adam Reuter, JT Thomson, Rich Petersen.

OTHERS PRESENT: Dennis Driscoll, Saint Joseph's Church; Dan Fox, ECIA; Rich Gansen, Gansen Excavating; Marc Ruden, Origin Design; Tanna Leonard; Eric Tietjens, Sanitation/Recycling Superintendent; Chief Miller; Sheryl Ganzer, Deputy Clerk; Teresa Weinschenk, City Administrator.

APPROVAL OF AGENDA: A motion was made to approve the agenda by M. Petersen, Seconded by R. Petersen. Motion carried.

CITIZEN/PUBLIC COMMENTS: None

CONSENT AGENDA: Motion to approve the consent agenda as presented was made by JT Thomson, seconded by M. Petersen. Motion carried. Approval of minutes, approve invoice for Kitchen Bath and Solutions.

PUBLIC HEARING FOR THE PROPOSAL TO ADOPT THE CITY OF PRESTON COMPREHENSIVE PLAN AND FUTURE LAND USE 2043: M. Petersen made a motion to open the Public Hearing for the Comprehensive Plan. A. Reuter seconded the motion. Dan Fox, ECIA presented a short summary of the plan. This is a 20-year guideline for future decision making. This is a roadmap for the future of the community that has been agreed on by its residents and leaders. Mayor Sieverding thanked Fox and expressed how important this is for the community. M. Petersen stated how awesome it is that the citizen's provided input. With no further discussion M. Petersen made a motion to close the Public Hearing. M. Gerardy seconded the motion. Motion carried.

RESOLUTION 2022-85 ADOPTING THE CITY OF PRESTON COMPREHENSIVE PLAN AND FUTURE LAND USE 2043 PLAN: M. Petersen made a motion to Adopt Resolution 2022-85, adopting the City of Preston Comprehensive Plan and Future Land Use 2043. A. Reuter seconded the motion. Motion carried.

PUBLIC HEARING ON THE FY2022/2023 BUDGET AMENDMENT: A. Reuter made a motion to open the Public Hearing on the FYE 2022/2023 Budget Amendment. M. Gerardy seconded the motion. Motion carried. Weinschenk stated that there was no public comment. M. Gerardy made a motion to close the Public Hearing. JT Thomson seconded the motion. Motion carried.

RESOLUTION 2022-84 AMENDING THE CURRENT BUDGET FOR FYE JUNE 30, 2023: JT Thomson made a motion to approve Resolution 2022-84 Amending the Current Budget for FYE 2023 Amendment #1. M. Petersen seconded the motion. Motion carried.

WESTSIDE PARK SIGN: Weinschenk explained that Kieffer is looking to get approval on getting a park sign made for Westside Park. The sign would be modeled after what has been proposed for the City Signs. Council has questions on size and location. Weinschenk stated that Kieffer is not looking for the City to finance the sign. Mayor and Council would like Nancy to come to a meeting and like the idea of doing this. Weinschenk will let Nancy know. Council would also like a list of the volunteers that helped with Fitcore so they can be acknowledged publicly.

ST. JOSEPH CATHOLIC CHURCH DITCH: Weinschenk informed Mayor and Council that there is a quote for \$1200 in the packet. This is to dig out the ditch so the water would flow. Also, the Church would be paying half the cost. We are also going to get a quote for the ditch west of the church. Council questioned when this would get done? Driscoll stated quick if it dries. M. Petersen made a motion to approve quote for the ditch by the St. Joe's Catholic Church and for the ditch west of the church. JT Thomson seconded. Motion carried.

SPONSORED PROJECT: Marc Ruden from Origin Design met with Rich Gansen, Gansen Excavating at the sponsored pond site today. Ruden went on to explain the slope failure is due to water in that area, maybe a spring. The fix would be to lay a double tile line; it will tie into the fore bay. Then lay fabric and rip rap continuing the rest of the way. There are areas of

washouts which will be solved by regrading and laying fabric and reseeding. Gansen is going to see if he can bring his quote down a bit regarding the reseeding that would be under warranty work. Ruden stated he would not be charging for inspection services or his time. Council stated their appreciation. This fix would happen sooner than later. Motion was made by M. Petersen approve the retention pond repairs/improvements not to exceed \$23,000. JT Thomson seconded. Motion carried.

**GARBAGE TRUCK:** Tietjens addressed the Mayor and Council regarding the quotes received for a new garbage truck. The current garbage truck is 10 years old and is starting to need more repairs. We would still get good trade-in value. Discussion took place on how long it can take to get a truck to how it would be paid for. Weinschenk stated that it would be paid for out of the Sanitation/Recycling Fund. Council requested that Tietjens have the truck inspected to see what type of repairs it may need and the cost. Council just wants to do their due diligence. Tabled until the June 12<sup>th</sup> meeting.

**RESOLUTION 2022-86 APPROVING WAGES FOR CITY EMPLOYEES:** Mayor Sieverding stated this was discussed by the Personnel Committee during budget time. M. Petersen stated that there was a lot of discussion, and it was decided that this is fair. JT Thomson agreed. JT Thomson made a motion to approve Resolution 2022-86 approving wages for City Employees for July 1, 2023-June 30, 2024.

**RESOLUTION 2022-87 APPROVING A PERCENTAGE OF PAYOUT OF SICK TIME FOR APPROVED LENGTH OF SERVICE WITH THE CITY:** There has been discussion regarding longtime employees retiring and how to recognize their years of service. Providing a percentage of payout starting with 10 years of service. Council discussed. Mayor Sieverding stated that this will be adopting a policy that will be here for years to come. Council also agreed that it is rewarding for longevity. JT Thomson made a motion to approve Resolution 2022-87 approving a percentage payout of sick time for approved length of service with the City. M. Gerardy seconded. Motion carried.

**POLICE DEPARTMENT ADMINISTRATIVE ASSISTANT:** Chief Miller stated that he has been unsuccessful in finding part-time help. He is thinking outside the box, and if he could get part-time help with the administrative duties, it would allow him more time to be patrolling and taking care of investigations. After discussion it was decided that Chief Miller could advertise the position. It would be for 10 hours a week. A job description and employment ad will need to be created and we will see what we can get. This will be discussed more in a Police/Personnel Meeting on June 12<sup>th</sup>.

**RESOLUTION 2022-88 APPROVE SPENDING THE AMERICAN RESCUE PLAN FUNDS:** The funds have been used to pay our match of the CDBG-CV Grant and improvements not covered by the grant. JT Thomson made a motion to approve Resolution 2022-88 approving the spending of American Rescue Plan Funds.

**RESOLUTION 2022-89 APPROVING THE TRANSFER OF FUNDS IN ORDER TO BALANCE THE BUDGET:** JT Thomson made a motion to approve Resolution 2022-89 approving the transfer of funds in order to balance the budget.

**RESOLUTION 2022-90 ON-CALL PAY FOR UTILITY EMPLOYEES:** Mayor Sieverding stated that this was an item that was discussed during budget time. M. Petersen stated that it was discussed that employees should be paid for being on-call. The on-call pay will be \$250. M. Petersen reviewed the policy with Mayor and Council. M. Petersen made a motion to approve On-call pay for the Utility Employees. M. Gerardy seconded the motion. Motion carried.

**DAVID MICHEL RESIGNATION:** Mayor and Council reluctantly accepted Michel's resignation. There will be a discussion on June 12<sup>th</sup> after the Council Meeting to discuss a replacement.

**DEPUTY CITY CLERK:** Mayor and Council discussed paying Sheryl Ganzer the City Administrator salary until the position is filled. M. Petersen made a motion to pay Sheryl Ganzer the City Administrator pay until a replacement is employed. A. Reuter seconded the motion. Motion carried.

**CONDUCT INTERVIEW FOR THE CITY ADMINISTRATOR/CLERK/TREASURER POSITION:** JT Thomson made a motion to enter into closed session(s) in accordance with Chapter 21.5(1) i of the State Code of Iowa, which reads as follows: "To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

Motion to rise from closed and reconvene in open session. Made by M. Petersen. Seconded by M. Gerardy. Motion Carried.

INTERVIEW CONCLUSION: Weinschenk was given direction to call the candidate and make a job offer.

OTHER BUSINESS: Preston Growth & Development would like to use the City Logo to have Volunteer shirts made that they can wear at events. Council approved. Weinschenk has an updated support agreement from VC3 that has the utility computer included in on the support. A. Reuter stated that this is needed, and it was agreed by all to sign the contract.

With no other business, Mayor Sieverding asked for a motion to adjourn. Motion to adjourn was made by M. Gerardy. Seconded by JT Thomson. Motion carried. Meeting adjourned at 9:10 p.m.



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Tyler Sieverding, Mayor

ATTEST:



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Teresa Weinschenk, City Administrator/Clerk