

City of Preston
Regular City Council Meeting
June 12, 2023

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Richard Petersen, Matt Petersen, Matt Gerardy, Adam Reuter, JT Thomson.

Absent: none

OTHERS PRESENT: Police Chief Bill Miller; Sheryl Ganzer, Deputy Clerk, David Michel

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Petersen seconded by M. Gerardy. Motion carried.

CONSENT AGENDA: Motion was made to approve the consent agenda with the exception of utility reports by A. Reuter, seconded by R. Petersen. Motion carried. Includes monthly financial reports, paid claims, Class C Retail Alcohol Permit for the Downtown Pub and Geno's, Cigarette permits for Oly's Garage, Dollar General, Downtown Pub and Preston Country Store.

Payee	Description	Amount
THOMSON, JASON	CONSULTING WORK WITH P.D.	\$240.00
MARY'S ALTERATIONS AND REPAIR	POLICE PATCHES	\$21.00
MAINSTAY SYSTEMS OF IOWA LLC	VIDEO STORAGE/ANNUAL SUPPORT	\$1,008.00
JR Farrell	GAS REIMBURSEMENT	\$35.00
OLY'S GARAGE	GAS	\$43.27
EASTERN IOWA POWER SPORTS	HALF DOORS	\$735.24
MIDWEST WHEEL COMPANINES	2 LED HEADLIGHTS	\$479.96
AT&T MOBILITY	CELL SERVICE - FD	\$273.70
KIRBY WATER CONDITIONING	SOLAR SALT	\$27.00
USCELLULAR	FD CELL BILL	\$28.98
UNPLUGGED WIRELESS COMM. LLC	4 UNICATION DUAL BAND PAGERS	\$3,094.20
AMAZON CAPITAL SERVICES	2 PKS OF LAG SCREWS	\$246.06
CARDMEMBER SERVICE	2 12X6 REFLECTIVE SIGNS	\$39.95
QUADIENT FINANCE USA INC.	POSTAGE REFILL	\$2,000.00
IOWA MUN WORKERS COMP.	DEPOSIT-WORK COMP PREM 23-24	\$2,075.00
JOHN DEERE FINANCIAL	COUPLER LEAKING ON LOADER	\$217.17
KUNAU IMPLEMENT COMPANY	NEW LOADER DAMANGED - PD BY EMC	\$2,348.00
FARRELL INC	GRASS SEED	\$16.05
PRESTON MUNICIPAL UTIL.	APR 2023 UTILITIES	\$200.93
PRESTON TELEPHONE COMPANY	APR 2023 PHONE SERVICE	\$76.51
BAKER & TAYLOR BOOKS	BOOKS	\$78.56
TASTE OF HOME BOOKS	BOOK	\$37.72
ILLINOIS LIBRARY ASSN	SUMMER READING MATERIALS	\$113.90
SWANK MOVIE LICENSING USA	MOVIE LICENSING	\$119.00
MILES LUMBER AND HARDWARE	3 2X4 TREATED BOARDS - PARK DAMAGE	\$214.11
PRESTON MUNICIPAL UTIL.	MAY 2023 UTILITIES	\$9,356.46
BOHLMANN INCORPORATED	72 GLOSS BLACK BENCH"	\$2,431.76
CONCRETE SERVICES KAK LLC	TELEBELT OF MULCH/GRAVEL FITCORE	\$1,320.00
COUNTY LINE CONCRETE LLC	CONCRETE PAD, SIDEWALK REPAIRS	\$10,685.00
KUNDE EXCAVATING & QUARRY INC	EXCAVATION FOR FITCORE	\$1,500.00
OLY'S GARAGE	DIESEL FOR SKID LOADERS	\$352.99
OUTDOOR RECREATION PRODUCTS	FITCORE SUPERVISED 1 DAY	\$6,750.00
OUTDOOR RECREATION PRODUCTS	FITCORE EQUIPMENT/INSTALLATION	\$85,853.00

PLASTICS UNLIMITED	VOLUNTEER BUILD - REFRESHMENTS	\$261.93
PRESTON COUNTRY STORE	VOLUNTEER BUILD - REFRESHMENTS	\$303.11
PRESTON READY MIX CORP.	ROAD ROCK, PEA GRAVEL, CONCRETE	\$4,284.19
ROE, NICK	SURVEY-LAYOUT OF FITCORE EQUIP	\$400.00
SPANGLER'S LANDSCAPING	PLANTS - FIT CORE PROJ.	\$334.00
ULINE	2 - 48' SQUARE TABLES	\$2,538.72
WHITE CAP L.P.	ROLL FABRIC - FITCORE	\$889.86
XYLEM LTD.	90-MULCH/FITCORE	\$2,147.40
XYLEM LTD.	90-MULCH/FITCORE	\$4,294.80
ANDERSON, KEN	CARNIVAL TICKETS	\$400.00
TIETJENS, AMY	REIMB. FLOWERS FOR PLANTERS	\$690.01
CARDMEMBER SERVICE	RECORDING FEE-ELLIS PROPERTY	\$2,600.69
MAQUOKETA STATE BANK	MCNEIL DEVELOPMENT	\$30,697.50
MADISON NATIONAL LIFE INS CO INC	JUNE 2023 LIFE INS	\$239.85
WELLMARK BLUE CROSS & BLUE SHIELD	JUNE 2023 HEALTH INS.	\$10,393.05
KMAQ	EV GRAD SPONSORSHIP	\$58.00
PRESTON TIMES	4/24 MTG MIN	\$701.20
ANDERSEN, KATHY	CLEANING - 28 HRS CITY HALL	\$420.00
COMPASS	5000 WINDOW PEAL & STICK ENV.	\$795.24
QUILL CORPORATION	QUILL+ SAPPHIRE RENEWAL	\$291.96
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$42.00
LYNCH DALLAS PC ATTORNEYS AT LAW	REVIEW/TERM 28E AGRMT-POLICE	\$475.00
PRESTON TELEPHONE COMPANY	MAY2023 PHONE SERVICE	\$749.83
1ST AYD CORPORATION	BOWL CLEANER/ PAPER TOWELS	\$422.11
JACKSON CO. REGIONAL HEALTH CENTER	PRE-EMPLOY DRUG SCREEN-TANNA	\$56.00
MAQUOKETA STATE BANK	MAY 2023 MAINT FEE	\$42.69
QUADIENT LEASING USA INC	LEASE PAYMENT - POSTAGE MACHINE	\$196.38
KITCHEN & BATH SOLUTIONS	TOWN HALL ROOF SYSTEM	\$52,417.00
MAQUOKETA STATE BANK	FIRE DEPT LOAN 82150 PRINCIPAL	\$15,699.69
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,236.47
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	\$19.00
HAWKINS INC	AZONE/CHLORINE	\$535.46
USA BLUE BOOK	PAINT/SUPPLIES	\$253.06
PRESTON TELEPHONE COMPANY	APR 2023 PHONE SERVICE	\$53.09
ORIGIN DESIGN	WWTF POST CONSTR PHASE	\$1,390.50
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$3,302.02
ELECTRIC PUMP	2023 SERVICE AGREEMENT	\$1,430.00
QUILL CORPORATION	HP TONER	\$92.99
VC3 INC.	ITnBox SUPPORT	\$690.33
Mississippi Valley Pump Inc.	PUMP REPAIR S#388832	\$2,842.00
IOWA FINANCE AUTHORITY	LOAN PAYMENT SRF	\$51,329.64
OLY'S GARAGE	TIRE REPAIR - ELEC TRUCK	\$120.59
MAQUOKETA VALLEY ELECTRIC COOP	SECURITY LIGHT	\$9.23
PER MAR SECURITY SERVICES	SECURITY MONITORING -	\$134.34
WPPI	MAY 2023 POWER PURCHASE	\$35,277.36
ALLIANT ENERGY	BURNT POLE WORK / REPLACEMENT	\$9,023.75

CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$36.24
FLETCHER-REINHARDT CO.	1000 FT 600V WIRE	\$4,660.00
GATOR GRAPHICS	5 TSHIRTS - RAY	\$112.35
MAQUOKETA STATE BANK	ELECTRIC LOAN 81456	\$22,827.24
CARDMEMBER SERVICE	TRAVEL EXP - ERIC/TIM-BOOT CAMP	\$615.73
UNITYPOINT CLINIC	DRUG TESTING - APRIL	\$42.00
CLAYTON ENERGY CORPORATION	APR 2023 COMMODITY INV	\$133.54
CLAYTON ENERGY CORPORATION	MAY 2023 RESERVATION INV.	\$4,781.95
PEFA INC.	MAY 2023 PEFA COMM INV.	\$1,004.50
UTILITY SAFETY & DESIGN IN	PARADIGM MAILING SPRING 2023	\$585.00
WASTE AUTHORITY OF JACKSON COUNTY	APR-JUNE 2023 ASSESSMENT	\$3,126.96
WASTE AUTHORITY OF JACKSON COUNTY	MAY 2023 TIPPING FEES	\$3,557.49
CLINTON COUNTY AREA SOLID WASTE	RECYCLING MAY 2023	\$358.20
HAWKEYE AREA COMM. ACTION PROG.	ASSISTANCE REFUND-DEPPE	\$228.23
		\$423,693.74

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$231,440.42
DEBT SERVICE FUND	\$15,699.69
ROAD USE TAX FUND	\$0.00
INSURANCE RESERVE	\$0.00
CUSTOMER DEPOSITS	\$0.00
WATER FUND	\$6,114.33
SEWER FUND	\$9,545.70
ELECTRIC FUND	\$78,588.73
GAS FUND	\$11,461.29
GARBAGE FUND	\$10,261.96

MAY 2023 REVENUES:

GENERAL FUND	\$216,021.67
ROAD USE TAX FUND	\$623,347.89
EMPLOYEE BENEFIT TAX	\$46,175.92
EMERGENCY	\$20,111.92
TIF	\$5,202.65
CUSTOMER DEPOSITS	\$27,245.34
DEBT SERVICE FUND	(\$38,864.79)
WATER FUND	\$487,441.04
SEWER FUND	\$413,194.53
ELECTRIC FUND	\$516,709.11
GAS FUND	\$661,013.34
GARBAGE FUND	\$101,813.65

UTILITY DISCREPENCY: Mike Eckhart was unable to be present. Council reviewed the situation of an error in the utility billing due to the electric meter not being set up correctly in the system, resulting in an accumulation of electricity that was used but wasn't billed for and also an error in an over charge by the City for the meter charge. Council agreed to waive late fees from when the error was discovered until now and stated that from here going forward being what would be owed. The item was tabled until the next meeting encouraging Eckhart to attend if there is still a discrepancy.

RESOLUTION 2022-91 – Platt of Survey, Jim Beck: Weber Surveying presented a Platt of Survey for a property located within 2 miles of the city limits requiring City approval of said Platt. A motion to approve Resolution 2022-91 was made by M. Petersen, seconded by JT Thomson. Motion carried.

GARBAGE TRUCK: Approval of moving forward with purchasing a new Garbage truck was tabled at the last meeting requesting inspection be done to determine what it would take to get the service needed to keep garbage truck in service for a few more years. M. Gerardy reported that he had talked to Jesse at Kilburg Equipment stating the big concern was the liner would need to be replaced and the whole truck painted plus other maintenance items. David Michel added that it wasn't that the truck had that many miles on it, it just had a lot of hours. Council would like to table approval for purchasing a new one until inspection can be done and more information is given.

MAINTENANCE AGREEMENT: Water/Sewer operator, Tim Morehead asked council to consider approving adding the new generator located at the Water Treatment Plant be added to the existing 2-year contract with 3E Electrical Engineering & Equipment for inspecting and servicing 3 other generators currently. The cost to add a 4th generator is 1135.00. Council agreed that it was a necessary maintenance item and to add it to the list. Motion to approve adding the generator was made by M. Petersen, seconded by M. Gerardy. Motion carried.

ADMINISTRATOR/CITY CLERK POSITION: The City received a letter in an email from Tanna Leonard regretfully declining the City's offer for the position of Administrator. All of the council gave input on what the next step should be moving forward. Council would like to possibly interview 2 more applicants after the next council meeting on June 26th. Personnel committee will discuss options and report back to council.

OTHER BUSINESS:

DEAD TREE: There is a dead tree at 302 E School Street that property owner would like removed. The tree is located on the inside of the sidewalk, and there is uncertainty if it is in the City right of way. Council agreed to take the tree down if property owner can determine it is ours but does not want to set a precedent for removing trees on private property. M. Gerardy and David Michel will attempt to locate property line pins and report back to council.

RETENTION POND: After repairs are complete and they re-seed the area there will be a need to water the new seeding. City crew proposed a plan to purchase hoses and sprinklers to cover the 80 ft area at an estimated cost of \$400. Council agreed to approve the purchase.

PARKING ON ASMUSSEN STREET: The City was approached by property owner of apartment building east of the town hall, asking where the property line at the rear of the building ended. It was determined that the parking area is City property all along the south side of Asmussen Street, and technically open to public parking. Council stated that any complaints made regarding parking behind the neighboring business would become a police department matter.

With no other business, Mayor Sieverding asked for a motion to adjourn. Motion to adjourn was made by M. Gerardy, seconded by R. Petersen. Motion carried. Meeting adjourned at 7:00 PM.


Tyler Sieverding, Mayor

ATTEST:


Sheryl Ganzer, Deputy Clerk