

City of Preston

Regular City Council Meeting

September 12, 2022

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Adam Reuter, JT Thomson, Richard Petersen, Matt Petersen, Matt Gerardy

OTHERS PRESENT: Marc Ruden, Origin Design; City Administrator, Teresa Weinschenk.

CITIZEN/PUBLIC COMMENTS: None

APPROVAL OF AGENDA: Mayor Sieverding remove and table item #13 from the agenda and then asked for a motion to accept the agenda. A motion was made to approve the agenda by M. Petersen to approve the agenda with the removal of item number 13. Seconded by R. Petersen. Motion carried.

CONSENT AGENDA: Motion was made by to approve the consent agenda as presented by JT Thomson seconded by M. Petersen. Motion carried. Includes monthly financial reports, monthly utility reports, paid claims and a refrigerator rebate for Terry Empen.

Payee	Description	Amount
MULGREW OIL COMPANY	700.7 GAL UNLEADED @ 3.12	2363.40
TANDEM TIRE & AUTO SERVICE INC	4 TIRES - CHARGER	572.04
WESTSIDE AUTO REPAIR	MOUNT TIRES/HEAD LIGHT-CHARGER	284.38
AT&T MOBILITY	PD PHONES/HOT SPOTS	170.82
PRESTON TELEPHONE COMPANY	AUG 2022 PHONE SERVICE	887.91
QUILL CORPORATION	2 CASES COPY PAPER	69.98
MAINSTAY SYSTEMS OF IOWA LLC	FIREWALL RENEAL-3 YRS	2200.00
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	22.95
RIES PEST CONTROL	BI-MONTHLY RODENT - FIRE DEPT	45.00
MIDWEST WHEEL COMPANINES	UNIT 702	34.45
AT&T MOBILITY	CELL SERVICE - FD	210.80
AT&T MOBILITY	CELL SERVICE - FD	201.18
KIRBY WATER CONDITIONING	SOLAR SALT	63.00
USCELLULAR	FD CELL BILL	28.98
USCELLULAR	FD CELL BILL	29.49
LECTRONICS INC.	CASE/RADIO REPAIR	72.06
PRESTON MUNICIPAL UTIL.	AUG202 UTILITIES	11665.09
GIERKE-ROBINSON CO.	6 2X4 ADA CROSSWALK PANELS	972.00
NUTRIEN AG Solutons	WEED SPRAY	357.89
WELLMARK BLUE CROSS & BLUE SHIELD	SEPT 2022 HEALTH INS.	11608.83
IOWA MUN WORKERS COMP.	INSTALLMENT 3 22-23	864.00
DUBUQUE FIRE EQUIPMENT INC	ANNUAL FIRE EXT	840.80
GERARDY OUTDOOR POWER	WEED EATER REPAIR	11.38
CARDMEMBER SERVICE	LODGING-CIVIC SYMP-SHERYL	304.00

PRESTON TIMES	8/22 MTG MIN	313.27
ANDERSEN, KATHY	CLEANING/CITY HALL 4/22-8/22	375.00
VC3 INC.	ITnBox SUPPORT	642.22
VC3 INC.	ITnBox SUPPORT	642.22
LYNCH DALLAS PC	REVIEW SUB DIV PLATT	105.00
TOTAL COMFORT HEATING & COOLING	BLOWER MOTOR-OLD CITY HALL	1000.94
ECIA	COMM CENTER-CDBG	846.59
JACKSON COUNTY EMA	EMERGENCY MGT ASSESS.	2609.75
MAQUOKETA STATE BANK	AUG 2022 MAINT FEE	42.59
MANATT'S INC.	CRACKSEAL STREETS	8375.00
YADDOF, DOUG	SIDEWALK END OF ALLEY-DEGROAT ST	200.00
WPPI	EFFICIENT STREET LIGHTING	377.64
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1310.33
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	17.00
MICROBAC LABORATORIES INC.	2ND QTR RADIUM ANALYSES	306.50
HAWKINS INC	AZONE/CHLORINE	562.10
J & R SUPPLY INC.	4 CHECK VALVES	105.00
QC ANALYTICAL SERVICE LLC	LAB FEES	2513.00
UNION-HOERMANN PRESS	BILL PAPER/REMINDER NOTICES	496.00
ACCESS SYSTEMS	2 TONERS FOR COPY MACHINE	325.00
CARDMEMBER SERVICE	SEWER SAMPLE POSTAGE	1884.84
ELECTRICAL ENG. & EQUIP.	GENERATOR MITCHELL ST.	500.00
QUADIENT LEASING USA INC	LEASE PAYMENT - POSTAGE MACHINE	196.38
SWEENEY CONTROLS CO.	12 MO. INSIGT ALARM-BLOWER BLDG	300.00
WENDLING QUARRIES INC.	GRAVEL - SEWER	536.41
	STEEL TRIM - OVERHEAD DOOR LT	
BELLEVUE LUMBER	PLNT	199.54
AMAZON CAPITAL SERVICES	PORTABLE SUMP PUMP	116.18
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	18.91
PER MAR SECURITY SERVICES	SECURITY MONITORING -	124.38
ALTORFER INC	LABOR ON GENERATOR	485.76
IOWA WATER MANAGEMENT CORP	WATER TEST/LIGHT PLANT	150.00
NORSEMAN DIESEL SERVICES	TRVL/LABOR-COOLING SYST TEST	2079.40
WPPI	AUG 2022 POWER PURCHASE	66378.32
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	36.24
IOWA UTILITIES BOARD	ASSESSMENT/ELEC	2939.52
JOHN L. FRANKS	DIESEL TANK PAINT	59.70
PRESTON READY MIX CORP.	2.5 YRD CONCRETE-ST LIGHT BASE	566.94
RILCO, INC	OIL FOR GENERATOR	961.60
VAN WERT INC	ELEC METER FOR COUNTRY STORE	150.00
EASTON VALLEY BOOSTER CLUB	2022-2023 SPORTS PROGRAM SPONS	75.00
KILBURG, MARK	CENTRAL AIR REBATE	100.00
JACKSON CO. REGIONAL HEALTH CENTER	UA COLLECTION-SHERYL/ERIC	44.00
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	DOT RANDOM DRUG	84.00

CLAYTON ENERGY CORPORATION	JULY 2022 COMMODITY INV.	3889.50
CLAYTON ENERGY CORPORATION	AUF 2022 RESERVATION INV	5653.16
PEFA INC.	AUG 2022 PEFA COMM INV.	2733.64
MADISON NATIONAL LIFE INS CO INC	SEPT 2022 LIFE INS.	268.39
OLY'S GARAGE	2 USED TIRE/GARB TRUCK	696.85
TREASURER/SALES & USE TAX	SALES & OPTION TAX	2617.24
WASTE AUTHORITY OF JACKSON COUNTY	AIG 2022 TIPPING FEES	3001.82
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - AUG 2022	324.00
JOHN DEERE FINANCIAL	HYDRALIC FLUID	701.42
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	47.25
KILBURG EQUIPMENT	24 - 65 GAL. GARB CANS	1950.00
MARTIN, MATTHEW	CREDIT BALANCE REFUND	92.04
	TOTAL	<u>\$155,008.01</u>

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$24,995.15
DEBT SERVICE FUND	\$377.64
ROAD USE TAX FUND	\$8,575.00
INSURANCE RESERVE	\$0.00
CUSTOMER DEPOSITS	\$0.00
WATER FUND	\$6,110.49
SEWER FUND	\$8,588.27
ELECTRIC FUND	\$83,097.99
GAS FUND	\$16,108.61
GARBAGE FUND	\$8,594.30

JUNE 2022 REVENUES:

GENERAL FUND	\$193,405.11
ROAD USE TAX FUND	\$603,026.89
EMPLOYEE BENEFIT TAX	\$54,256.51
EMERGENCY	\$16,070.56
TIF	\$129,261.87
CUSTOMER DEPOSITS	\$24,340.60
DEBT SERVICE FUND	\$104,401.94
WATER FUND	\$379,780.83
SEWER FUND	\$412,151.83
ELECTRIC FUND	\$366,990.30
GAS FUND	\$566,435.05
GARBAGE FUND	\$87,808.98

PROFESSIONAL SERVICES AGREEMENT WITH ORIGIN DESIGN: Marc Ruden, Origin Design, presented Amendment No. 2 for Professional Services associated with the Water Quality Project (Sponsored Project). M. Petersen made a motion to approve Amendment No. 2 to Proposal for Professional Services. A. Reuter seconded. Motion carried.

OPERATION AND MAINTENANCE PLAN: Weinschenk explained that this document is needed in order to move forward with the Sponsored Project. It is an agreement on maintaining the detention basin and swales for ten years. M. Petersen made a motion to approve the signing of the Operation and Maintenance Plan with the Natural Resources Conservation Service Agreement. M. Gerardy seconded. Motion carried.

RESOLUTION 2022-63 APPROVING A PLAT FOR PROPERTY AT 203 MANUFACTURING DRIVE: JT Thomson made a motion to approve Resolution 2022-63 as presented. M. Gerardy seconded the motion. Motion carried.

LEASE AGREEMENT WITH CHRISTIANSEN COFFEE: M. Petersen made a motion to approve entering into a one-year lease agreement with Joe and Nicole Christiansen. JT Thomson seconded. Motion carried.

STORM SEWER ORDINANCE: Weinschenk explained that this would be a new ordinance and that the feedback received was to reduce the residential charge to \$3.00 per month instead of \$5.00 per month. Mayor Sieverding and Council agreed that there needs to be a storm sewer fund in order to pay for utility improvements. The Council will set the public hearing at the September 26th meeting.

RECREATIONAL VEHICLES ORDINANCE: Council has questions for the Police Department and what is enforceable. Tabled until the September 26th meeting.

OTHER BUSINESS: Weinschenk reported that the second half of American Rescue Plan money has been received. The City now has \$131,069, to spend towards eligible projects/expenses. Tom Westhoff, WPPI Representative, is assisting the City in reviewing our Electric Rates. Once there is a recommendation, Tom will present to Council. Weinschenk reviewed the utility department projects/updates.

With no other business, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by M. Petersen. A. Reuter seconded. Motion carried. Meeting adjourned at 6:40 p.m.

  
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Mayor Tyler Sieverding

ATTEST:

  
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Teresa Weinschenk, City Administrator