

City of Preston

Regular City Council Meeting

November 14, 2022

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Adam Reuter, JT Thomson, Richard Petersen, Matt Gerardy, Matt Petersen.

OTHERS PRESENT: Police Chief Bill Miller; Deputy Clerk, Sheryl Ganzer; City Administrator, Teresa Weinschenk.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by R. Petersen, Seconded by JT Thomson. Motion carried.

CITIZEN/PUBLIC COMMENTS: None

CONSENT AGENDA: Motion was made by to approve the consent agenda as presented by M. Petersen seconded by A. Reuter. Motion carried. Includes monthly financial reports, monthly utility reports, paid claims a clothes washer rebate for Al Roling and a gas water heater rebate for Ron Johnson.

Payee	Description	Amount
CODE 4	EMBROIDERY - 150 PATCHES	487.5
GATEWAY DOOR COMPANY	2 UNIV REMOTE CONTROLS	219.7
RIES PEST CONTROL	CITY HALL/PD/LIBRARY	139.1
RIVER VALLEY ENERGY	552.0 GAL-UNLEADED @ 3.46	1,913.23
AT&T MOBILITY	PD PHONE SERVICE	173.04
PRESTON TELEPHONE COMPANY	OCT 2022 PHONE SERVICE	640.46
CITY OF MAQUOKETA	COMMUNICATIONS FY 22/23	27,657.55
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE RMS SOFTWARE	615
MIDWEST WHEEL COMPANINES	2 FWD LIGHTING	151.7
MIDWEST WHEEL COMPANINES	2 FWD LIGHTING	0
	2 ANNUAL FIRE PUMP CERT. TEST	
APPARATUS TESTING SERVICES LLC	ENGINES	665.75
SULLIVAN MOBILE REPAIR	TRUCK 701 REAR WORK LGTS REPAIR	187.86
AT&T MOBILITY	CELL SERVICE - FD	91.36
USCELLULAR	FD CELL BILL	28.98
USCELLULAR	FD CELL BILL	29.49
KIRBY WATER CONDITIONING	SOLAR SALT/FIRE DEPT	75
OLY'S GARAGE	TIRE ROTATE	86.31
PRESTON MUNICIPAL UTIL.	OCT 2022 UTILITIES	9,208.87
WELLMARK BLUE CROSS & BLUE SHIELD	NOV 2022 HEALTH INS.	11,608.83
IOWA MUN WORKERS COMP.	INSTALL 4, 22-23	864
IOWA WORKFORCE DEVELOPMENT	3RD QTR UNEMPLOYMENT	69.79
BREDEKAMP, CAROLINE	MILEAGE - CORVILLE LIBR. CONF	125
PRESTON MUNICIPAL UTIL.	SEPT 2022 UTILITIES	236.16
PRESTON TELEPHONE COMPANY	SEPT 2022 PHONE SERVICE	83.57
BAKER & TAYLOR	BOOKS	27.51

BAKER & TAYLOR BOOKS	BOOKS	99.12
GO TECH	SAGE 50C SUBSCRIPTION	606.69
TASTE OF HOME BOOKS	BOOK	29.98
QUILL CORPORATION	BINDERS, FOLDERS, MARKERS	193.87
PRESTON READY MIX CORP.	CONCRETE/DRINKING FOUNTAIN PAD	342.09
1ST AYD CORPORATION	PULL DOWNS & PAPER TOWELS	222.83
KIEFFER, NANCY	REIM. HALLOWEEN PARTY	133.55
CARDMEMBER SERVICE	MAILED ABSTRACT	812.86
DORSEY & WHITNEY LLP	2022 URBAN RENEWAL/TIF AGRMNT	9,922.50
ECIA	COMP PLAN 10.5 HRS	3,586.95
ORIGIN DESIGN	MCNEIL SUBDIV-REVISED PLANS	11,164.00
ORIGIN DESIGN	SHORTAGE ON SR CTR PLANNING INV.	189
GANSEN EXCAVATING, INC.	CONSTRUCTION OF SPONSORED PROJ	108,294.96
JOHN DEERE FINANCIAL	SNOW FENCE/SPONSORED PROJ	2,099.04
ABSTRACT & TITLE GUARANTY CO.	LOT 2 WESTSIDE SUBDIV. ABSTRACT	800
LYNCH DALLAS PC	LOT SALE (ELLIS)	1,267.50
CARDMEMBER SERVICE	CIVIC CONF. - HOTEL - SHERYL	188.99
FRANZEN, JESSICA	MILEAGE ECIA MEETING NOV2022	56.88
HOLIDAY INN	HOTEL-IMFOA CONF - TERESA	247.44
WEINSCHENK, TERESA	MILEAGE/IMFOA CONF. TERESA	250
PRESTON TIMES	OCT CLAIMS	377.84
ANDERSEN, KATHY	CLEANING / SUPPLIES REIMB.	221.75
AMAZON CAPITAL SERVICES	TIME CARDS	29.01
QUILL CORPORATION	2 REAMS LEGAL PAPER	174.7
CHRISTIANSEN, NICOLE	REFUND TOWN HALL RENT - CANCELLED	100
MAQUOKETA STATE BANK	OCT 2022 MAINT FEE	42.16
DARLYN IRWIN	REIMB SIDEWALK REPL PROG	605.25
LL PELLING CO	SEAL COATING OF STREETS	14,124.00
UMB BANK N.A.	GEN. OBLIGATION BOND REG. INT.	9,856.25
VORLAND, JIM	REIMB. SIDEWALK REPL. PROG.	1,250.00
ADVANTAGE ADMINISTRATORS	PSF - B MICHEL	144.58
IOWA RURAL WATER ASSOC.	2023 IRWA MEMBERSHIP DUES	225
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,322.23
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	17
AMERICAN WATER WORKS ASSOCIATION	AWWA MEMBERSHIP DUES	259
CORRPRO WATERWORKS	SERVICE CONTRACT - WATER TOWER	880
HAWKINS INC	AZONE/CHLORINE	777.12
J & R SUPPLY INC.	2 RISERS, 2 LIDS	103.8
QC ANALYTICAL SERVICE LLC	WASTEWATER LAB FEES	958
COMPASS	5000 #10 WINDOW ENV.	808.76
VAN WERT INC	IMPLEMENTATION & TRAINING	4,588.65
VC3 INC.	ITnBox SUPPORT	642.22
CARDMEMBER SERVICE	CLOTHING-TIM	258.64
CARDMEMBER SERVICE	HOTEL-RAY WPPI ANNUAL MTG	283.76
ALLIANT ENERGY	2 POLES/REMOVE SERVICE HIGH SCH	5,500.00

CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	77.48
IOWA UTILITIES BOARD	FY2022 ASSESMENT-ELEC	744
PRESTON LOCKER	POWER WEEK COOKOUT	263.59
STROM, DORIS	REFRIGERATOR REBATE	50
ERNST, RAY	REIMB REFLECTIVE WORK JACKET	37.44
ADVANTAGE ADMINISTRATORS	PSF - B MICHEL	5.78
ADVANTAGE ADMINISTRATORS	PSF - B MICHEL	77.25
APGA SIF	2023 APGA MEMBERSHIP DUES	445
CARDMEMBER SERVICE	IAMU GAS WRKSH-P-MICHEL/TIETJENS	600
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN-JACK	156
CLAYTON ENERGY CORPORATION	SEPT 2022 COMMODITY INV.	7,388.35
CLAYTON ENERGY CORPORATION	OCT 2022 RESERVATION INV	5,653.16
PEFA INC.	OCT 2022 PEFA COMM INV	4,754.16
MADISON NATIONAL LIFE INS CO INC	NOV 2022 LIFE INS.	268.39
IOWA MUN WORKERS COMP.	BAL OF INSTALLMENT 2	77.59
TREASURER/SALES & USE TAX	SALES & OPTION TAX	3,137.44
WASTE AUTHORITY OF JACKSON COUNTY	OCT-DEC 2022 ASSESSMENT FEES	5,535.78
CLINTON COUNTY AREA SOLID WASTE		
AGENCY	OCT 2022 RECYCLING	326.25
YADDOF, BILL	REFUND OF CREDIT BALANCE	171.38
	TOTAL	<u>\$269,212.77</u>

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$189,811.82
DEBT SERVICE FUND	\$0.00
ROAD USE TAX FUND	\$17,436.34
INSURANCE RESERVE	\$144.58
CUSTOMER DEPOSITS	\$171.38
WATER FUND	\$8,495.88
SEWER FUND	\$6,751.74
ELECTRIC FUND	\$14,909.39
GAS FUND	\$23,176.50
GARBAGE FUND	\$8,466.84

OCTOBER 2022 REVENUES:

GENERAL FUND	\$452,848.12
ROAD USE TAX FUND	\$580,647.39
EMPLOYEE BENEFIT TAX	\$59,558.20
EMERGENCY	\$22,589.99
TIF	\$68,246.07
CUSTOMER DEPOSITS	\$25,351.55
DEBT SERVICE FUND	\$45,713.24
WATER FUND	\$409,573.59
SEWER FUND	\$431,707.33

ELECTRIC FUND	\$387,494.49
GAS FUND	\$571,786.56
GARBAGE FUND	\$94,454.27

APPROVAL OF WELLMARK RENEWAL FOR JANUARY-DECEMBER, 2023: Ganzer and Weinschenk presented the renewal to Mayor and Council. Weinschenk reviewed the renewal information explaining that there is a 12.2% increase to the healthcare benefit, however the dental, STD, Life had no increase. Ganzer answered specific questions regarding the grand-mothered plan the City is on. M. Petersen and A. Reuter stated that the employee's need to understand the cost of the benefit to the City. This will be reviewed again during budget talks. JT Thomson made a motion to approve the Wellmark Renewal for January through December, 2023. M. Petersen seconded the motion. Motion carried.

FINAL READING OF ORDINANCE 2022-08: Weinschenk reported that City Hall has not been contacted regarding the Ordinance. Ganzer stated that the information was posted on Facebook. There has been no public comment. R. Petersen made a motion to approve Ordinance 2022-08. M. Gerardy seconded the motion. Ayes: A. Reuter, JT Thomson, R. Petersen, M. Petersen, M. Gerardy. Nays: 0. Motion carried.

ORDINANCE NO. 2022-08

AN ORDINANCE PROVIDING FOR THE ESTABLISHMENT OF A STORM WATER SYSTEM UTILITY

BE IT ORDAINED by the City Council of Preston, Iowa:

SECTION 1. The City desires to establish a Storm Water System Utility to provide a means of funding the construction, operation and maintenance of storm water management facilities including, but not limited to, detention and retention basins, storm water sewers, inlets, ditches and drains, and cleaning of streets. The Council finds that the construction, operation and maintenance of the City's storm and surface water drainage system should be funded through charging users of property which may connect or discharge directly, or indirectly, into the storm and surface water drainage system.

WHEREFORE new Chapter 6 of the Preston Municipal Code is hereby adopted as follows:

CHAPTER 6

STORM WATER SYSTEM

6-6-1 Purpose

6-6-2 Definitions

6-6-3 Storm Water System Utility Established

6-6-4 Rates

6-6-5 Payment of Bills

6-6-6 Lien for Nonpayment

6-6-1 PURPOSE. The purpose of this chapter is to establish a Storm Water System Utility and provide a means of funding the construction, operation and maintenance of storm water management facilities including, but not limited to, detention and retention basins, storm water sewers, inlets, ditches and drains, and cleaning of streets. The Council finds that the construction, operation and maintenance of the City's storm and surface water drainage system should be funded through charging users of property which may connect or discharge directly, or indirectly, into the storm and surface water drainage system.

6-6-2 DEFINITIONS. For use in this Chapter the following terms are defined as follows:

1. "Connection" means the physical act or process of tapping a public storm water sewer or drainage line, or joining onto an existing side sewer, for the purpose of connecting private impervious surface or other storm and surface water sources or systems to the public storm and surface water system. It also includes creation or maintenance of impervious surface that causes or is likely to cause

an increase in the quantity or decrease in quality or both from the natural state of storm water runoff, and which drains, directly or indirectly, to the storm and surface water system.

2. "Storm and surface water drainage system" means any combination of publicly owned storm and surface water quantity and quality facilities, pumping, or lift facilities, storm and secondary drain pipes and culverts, open channels, creeks and ditches, force mains, laterals, manholes, catch basins and inlets, including the grates and covers thereof, detention and retention facilities, laboratory facilities and equipment, and any other publicly owned facilities for the collection, conveyance, treatment and disposal of storm and surface water system within the City, to which sanitary sewage flows are not intentionally admitted.

3. "Unit" means each household, each place of commerce/education/government/religion, or each industry, whether in a single building on a single lot or in a multiple-use building on a single lot or multiple lot complex. Each unit shall be charged individually, but where the complex is billed under one combined service account, the recipient of that bill shall be deemed the user and receive the total combined storm water system charge for that complex.

4. "User" means any person who uses property that maintains connection to, discharges to, or otherwise receives services from the City for storm water management. The occupant of occupied property is deemed the user. If the property is not occupied, the person who has the right to occupy it shall be deemed the user.

6-6-3 STORM WATER SYSTEM UTILITY ESTABLISHED. Pursuant to the authority of Section 384.84[5] of the Code of Iowa, the entire City is hereby declared a Storm Water System for the purpose of establishing, imposing, adjusting and providing for the collection of rates for the operation and maintenance of storm water management facilities. The entire City, as increased from time to time by annexation, shall constitute a single Storm Water System.

6-6-4 RATES. Each user shall pay for storm and surface water drainage system service provided by the City. The rates for the operation and maintenance of the storm water management facilities shall be collected by imposing a monthly rate on each residential, commercial and industrial user within the City. The service charges shall be billed as part of a combined service account which means a customer service account for the provision of two or more utility services. The Council may adopt rules, charges, rates, and fees for the use of the City's storm and surface water system, and for services provided by the City relating to that system. Such rules may include delinquency and interest charges and penalties. Such charges and fees shall be just and equitable based upon the actual costs of operation, maintenance, acquisition, extension and replacement of the City's system, the costs of bond repayment, regulation, administration, and services of the City.

The rates for the foregoing functions shall be collected by imposing a monthly rate of three dollars (\$3.00) on every City residential unit, ten dollars (\$10.00) on every commercial/educational/governmental/institutional unit, and twenty dollars (\$20.00) on every industrial unit. Agricultural use of land is exempt from the requirements of this chapter.

6-6-5 PAYMENT OF BILLS. All Storm Water System charges shall be due and payable under the same terms and conditions provided for payment of a combined service account as contained in Section 6-7 of this Code of Ordinances. All City services may be discontinued in accordance with the provisions contained in Section 6-7-5 if the combined service account becomes delinquent, and the provisions contained in Section 6-7-5 relating to lien exemptions and lien notices shall also apply in the event of a delinquent account.

6-6-6 LIEN FOR NONPAYMENT. Except as provided for in Section 6-7-5 of this Code of Ordinances, the owner of the premises served and any lessee or tenant thereof shall be jointly and severally liable for charges for the operation and maintenance of the storm water management facilities. Fees remaining

unpaid and delinquent shall constitute a lien upon the premises served and shall be certified by the Clerk to County Treasurer for collection in the same manner as property taxes.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be effective after its final passage, approval and publication as provided by law and for the first billing cycle due 2022.

Passed by the City Council this 14th day of November, 2022 and approved this 14th day of November, 2022.

Tyler Sieverding, Mayor

Attest: Teresa Weinschenk, City Administrator/Clerk

OTHER BUSINESS: Chief Miller informed Mayor and Council that the Police Department will be hosting "Shop with a Cop" in December. The Easton Valley School will select six children to participate. Weinschenk will see how much money is available in the WPPI Community Fund that the PD can use the funds for this event. Chief Miller stated that the PD has been busy.


Weinschenk mentioned that there is an AARP Grant that may be able to assist with the sidewalk from the Senior Housing Units to the Walking Path. The grant is for \$5,000. Mayor and Council approve of Weinschenk applying for the AARP Grant.

The Bid Opening for the Townhall is Wednesday, November 16<sup>th</sup>. Weinschenk will be coming back to Council to discuss other projects that will need to be addressed with the Town Hall. The CDBG Grant that we received had to be related and tied back to COVID. The kitchen, bathroom, roof, air exchanger and front door will be replaced.

With no other business, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by JT Thomson. R. Petersen seconded. Motion carried. Meeting adjourned at 6:33 p.m.

  
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Mayor Tyler Sieverding

ATTEST:

  
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Teresa Weinschenk, City Administrator