

City of Preston

Regular City Council Meeting

August 8, 2022

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: Adam Reuter, JT Thomson, Richard Petersen, Matt Petersen, Matt Gerardy

OTHERS PRESENT: Police Chief, Charles Miller; City Administrator, Teresa Weinschenk.

CITIZEN/PUBLIC COMMENTS: None

APPROVAL OF AGENDA: Mayor Sieverding removed item #19 from the agenda and then asked for a motion to accept the agenda. A motion was made to approve the agenda by M. Petersen, Seconded by A. Reuter. Motion carried.

CONSENT AGENDA: Motion was made by to approve the consent agenda as presented by JT Thomson seconded by M. Petersen. Motion carried. Includes monthly financial reports, monthly utility reports, paid claims and Class B Native Wine Permit for Hartig Drug.

Payee	Description	Amount
UNIFORM DEN INC	BADGES	103.82
AT&T MOBILITY	PD PHONES/HOT SPOTS	637.24
PRESTON TELEPHONE COMPANY	JULY 2022 PHONE SERVICE	884.93
CARDMEMBER SERVICE	OFFICE CHAIRS, AMMO, MISC	1,138.75
KEENEY WELDING	REPAIRED TARGETS	450.52
AMAZON CAPITAL SERVICES	BULBS-FIRE DEPT GARAGE	514.35
RIVER VALLEY ENERGY	758.9 GAL UNLEADED 3.767 / GAL	2,858.97
USCELLULAR	FIRE AND POLICE DEPT CELLPHONE	60.9
USCELLULAR	FD CELL BILL	29.49
MAINSTAY SYSTEMS OF IOWA LLC	3YR RENEWAL- (2) FIREWALL SECURITY	2,200.00
PRESTON MUNICIPAL UTIL.	JULY 2022 UTILITIES	8,795.42
NUTRIEN AG SOLUTONS	WEED KILLER	368.42
PRESTON READY MIX CORP.	SIDEWALK REPLACEMENT-K. CLARK	1,230.25
WELLMARK BLUE CROSS & BLUE SHIELD	AUG 2022 HEALTH INS.	11,608.83
IOWA MUN WORKERS COMP.	INSTALLMENT 2, 22/23	786.41
IOWA WORKFORCE DEVELOPMENT	2ND QTR UNEMPLOYMENT 2022	123.39
PRESTON MUNICIPAL UTIL.	JUNE 2022 UTILITIES	308.87
PRESTON TELEPHONE COMPANY	JUNE 2022 PHONE SERVICE	80.2
BAKER & TAYLOR BOOKS	BOOKS	100.9
MID AMERICA BOOKS	BOOK	28.95
TASTE OF HOME BOOKS	BOOK	37.72
THE PENWORTHY COMPANY	BOOKS	168.77
ACCESS SYSTEMS	COPIER	114.08
QUILL CORPORATION	TONERS	361.09

K & K GREEN ACRES LAWN CARE SERVICE	STERILIZATION/W. SIDE PARKING LOT	400
OLY'S GARAGE	LAWN MOWER TIRE REPAIR	12.95
DEEZ CUTZ	ROCK REMOVAL BIKE TRAIL	40
1ST AYD CORPORATION	TOILET TISSUE/FLOOR CLEANER	173.82
ECIA	FY23 KEEP IOWA BEAUTIFUL MATCH	500
ORIGIN DESIGN	FINAL PLATT-SETTING PINS MCNEIL	7,914.75
RAPIDS REPRODUCTIONS INC	BID PLANS - SPONSORED PROJECT	622.43
ABSTRACT & TITLE GUARANTY CO.	LOT 3 MCNEIL SUBDIVISION ABSTRACT	245
JACKSON COUNTY SECONDARY ROADS DEPT.	JULY CLAIMS	561.58
DES MOINES STAMP MFG.CO.	NOTARY STAMP/SHERYL	32.9
VC3 INC.	ITnBox SUPPORT	583.23
MAQUOKETA SENTINEL-PRESS	EV SPONSORSHIP	25
HARTZ INC.	DOOR LOCKS / FILE CABINET SERVICE	172.5
ECIA	COMM CENTER-CDBG	607.85
JOHN DEERE FINANCIAL	DEHUMIDIFIER-TOWN HALL	237.99
MAQUOKETA STATE BANK	JULY 2022 MAINT FEE	43.87
QUADIENT FINANCE USA INC.	POSTAGE REFILL	2,000.00
DRISCOLL, LARRY & KAREN	REFUND OF REMAINING DEPOSIT	130.67
WPPI	EFFICIENT STREET LIGHTING	81,282.59
ADVANTAGE ADMINISTRATORS	PSF-B. MOREHEAD	2,475.55
ADVANTAGE ADMINISTRATORS	PSF - BRODY MOREHEAD	0
IOWA DEPARTMENT OF NATURAL RESOURCES	NPDES ANNUAL FEE	210
KEYSTONE SPECIALTIES	RADIUM SAMPLE	181.5
TREASURER/SALES & USE TAX	WATER EXCISE TAX	794.22
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	17
HAWKINS INC	1 CHLORINE	563.1
USA BLUE BOOK	LAB SUPPLIES	426.91
QC ANALYTICAL SERVICE LLC	CEU WASTEWATER CONFERENCE	549
ELECTRIC PUMP	2022 SERVICE AGREEMENT	1,350.00
ALLIANT ENERGY	ADMIN FEE JAN-JUNE 2022	6,000.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.47
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	36.24
IOWA STATE FIRE MARSHAL DIVISION	ABOVEGROUND DIESEL TANK RENEWAL	20
JOHN L. FRANKS	PAINT/ROLLERS - DIESEL TANK	115.95
RESCO	6 CROSSARMS	1,140.00
SHERMCO INDUSTRIES	TAP CHANGER AT SUB STATION	4,175.00
CARDMEMBER SERVICE	POSTAGE FOR ALTORFER RETURN	14.55
FELLER, DARYL	REFRIGERATOR REBATE	50
VAN METER INC	10 1000W LED FIXTURES	171.4
ADVANTAGE ADMINISTRATORS	PSF - B MICHEL	10.89
NORTHERN MUN. DIST. GROUP	L & R FUND ASSESSMENT-JULY 2022	370.05
CLAYTON ENERGY CORPORATION	JUNE 2022 COMMODITY INV	3,809.43
CLAYTON ENERGY CORPORATION	JULY 2022 RESERVATION INV.	5,653.16
PEFA INC.	JULY 2022 PEFA COMM. INV.	2,674.22
BOLTON, LINDA	GAS FURNACE REBATE	100

ENERGY ECONOMICS INC.	GAS METER/BATTERY PACK FOR PLASTICS	1,418.50
IOWA ASSOC. OF MUN. UTIL.	DISTRBUTION/LEAK SURVEY	1,077.00
TOTAL COMFORT HEATING & COOLING	1 TRAY IRON NIPPLES	189.83
MADISON NATIONAL LIFE INS CO INC	AUG 202 LIFE INS.	268.39
TRUCK COUNTRY	PTO REPAIRS - GARBAGE TRUCK	2,334.05
TREASURER/SALES & USE TAX	SALES & OPTION TAX	1,042.10
WASTE AUTHORITY OF JACKSON COUNTY	JULY-SEPT2022 ASSESSMENT FEES	6,163.98
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING-JULY 2022	234
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	52.5
	TOTAL	\$172,277.39

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	\$29,778.10
DEBT SERVICE FUND	\$377.64
ROAD USE TAX FUND	\$0.00
INSURANCE RESERVE	\$130.90
CUSTOMER DEPOSITS	\$130.67
WATER FUND	\$7,257.60
SEWER FUND	\$7,321.97
ELECTRIC FUND	\$97,851.74
GAS FUND	\$18,200.36
GARBAGE FUND	\$11,228.41

JUNE 2022 REVENUES:

GENERAL FUND	\$171,968.92
ROAD USE TAX FUND	\$593,344.69
EMPLOYEE BENEFIT TAX	\$54,256.51
EMERGENCY	\$16,043.64
TIF	\$129,122.50
CUSTOMER DEPOSITS	\$24,380.54
DEBT SERVICE FUND	(\$104,024.30)
WATER FUND	\$365,681.92
SEWER FUND	\$399,855.55
ELECTRIC FUND	\$365,304.20
GAS FUND	\$576,820.38
GARBAGE FUND	\$91,473.37

APPROVAL OF LIHEAP VENDOR AGREEMENT: M. Gerardy made a motion to approve the LIHEAP Vendor Agreement for FY23. A. Reuter seconded. Motion carried.

OPEN PUBLIC HEARING on Proposed Amendment to the Preston Urban Renewal Area: A. Reuter made a motion to open the Public Hearing. M. Petersen seconded the motion. Ayes: M. Petersen, M. Gerardy,

A. Reuter, JT Thomson, Rich Petersen. Nays: 0. Motion carried. Weinschenk reported that there were no comments from the public nor was anyone present for public comment. CLOSE PUBLIC HEARING: M. Petersen made a motion to close the Public Hearing. M. Gerardy seconded the motion. Ayes: M. Gerardy, A. Reuter, JT Thomson, R. Petersen, M. Petersen. Nays: 0. Motion carried.

RESOLUTION 2022-54 to Approve Urban Renewal Plan Amendment for the Preston Urban Renewal Area. M. Gerardy made a motion to approve Resolution 2022-54. M. Petersen seconded the motion. Ayes: A. Reuter, JT Thomson, R. Petersen, M. Petersen, M. Gerardy. Nays: 0. Motion carried.

OPEN PUBLIC HEARING on Proposed Development Agreement with Plastics Unlimited, Inc. M. Petersen made a motion to open the Public Hearing. M. Gerardy seconded. Ayes: JT Thomson, R. Petersen, M. Petersen, M. Gerardy, A. Reuter. Weinschenk reported that there were no comments from the public nor was anyone present for public comment. CLOSE PUBLIC HEARING: M. Petersen made a motion to close the Public Hearing. JT Thomson seconded. Ayes: JT Thomson, R. Petersen, M. Petersen, M. Gerardy, A. Reuter. Nays: 0. Motion carried.

RESOLUTION 2022-55 Approving Development Agreement with Plastics Unlimited, Inc., Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Weinschenk explained that the total amount does not go against our Debt Capacity only the yearly appropriation. A. Reuter made a motion to approve Resolution 2022-55. M. Gerardy seconded. Ayes: R. Petersen, M. Petersen, M. Gerardy, A. Reuter, JT Thomson. Nays: 0. Motion carried.

RESOLUTION 2022-56 approving contract and performance and/or payment bonds for the Water Quality Restoration Project: JT Thomson made a motion to approve Resolution 2022-56 as presented. M. Gerardy seconded the motion. Ayes: M. Petersen, M. Gerardy, A. Reuter, JT Thomson, R. Petersen. Nays: 0. Motion carried.

OPEN PUBLIC HEARING on proposal to enter into an amended Sewer Revenue Loan and Disbursement Agreement. M. Gerardy made the motion to open the Public Hearing. R. Petersen seconded. Ayes: M. Gerardy, A. Reuter, JT Thomson, R. Petersen, M. Petersen. Nays: 0. Motion carried. Weinschenk reported that there were no comments from the public nor was anyone present for public comment. CLOSE PUBLIC HEARING: R. Petersen made a motion to close the Public Hearing. JT Thomson seconded. Ayes: A. Reuter, JT Thomson, R. Petersen, M. Petersen, M. Gerardy. Nays: 0. Motion carried.

RESOLUTION 2022-57 taking additional action on proposal to enter into an amended Sewer Revenue Loan and Disbursement Agreement. JT made a motion to approve Resolution 2022-57 as presented. A. Reuter seconded. Ayes: JT Thomson, R. Petersen, M. Petersen, M. Gerardy, A. Reuter. Nays: 0. Motion carried.

RESOLUTION 2022-58 approving a 28E Agreement with Easton Valley Community High School. JT Thomson made a motion to approve Resolution 2022-58 as presented. M. Petersen seconded the motion. Motion carried.

RESOLUTION 2022-59 adopting of the Westside Subdivision Covenants. Council discussed the covenants and the wording of how long people have to build a house. Weinschenk stated it can be added in the Purchase Agreement and Lynch Dallas will provide the wording. Council would like to allow three (3) years to build the house with an

additional 12 months to complete once excavation has started. M. Gerardy made a motion to approve Resolution 2022-59 adopting the Westside Subdivision Covenants. M. Petersen seconded. Motion carried.

RESOLUTION 2022-60 Proposing Sale of Real Property and Setting the Public Hearing for the sale of Lot 2 in the Westside Subdivision for August 22, 2022. JT Thomson made a motion to set the Public Hearing for the sale of Lot 2 in the Westside Subdivision for August 22, 2022. A. Reuter seconded. Motion carried.

ADA CROSSWALK REPLACEMENT: Weinschenk requested the item be tabled until a September meeting when there will be more information on grant opportunities with the IDOT. Council tabled the item until September.

AL ROLING BUILDING PERMIT: Weinschenk stated it is to replace a fence. David Michel checked it out and approves. M. Petersen made a motion to approve Al Roling's building permit. M. Gerardy seconded. Motion carried.

Other Business: Weinschenk has a request for a street closure from the Hometown to Hartig Drug for the Delbert Klemme benefit. Council is good with it and so is the Police Chief. The PD Chief can approve Council just needs to be made aware. Weinschenk informed Council that David Michel and her will be attending a meeting in Dubuque at Origin Design on August 16 at 10:30. We will be meeting with the developer, his engineer and Origin Design staff to discuss storm water management with the senior housing project. Police Chief Miller requested contracting with Karen Wells at \$30 per hour not to exceed \$1,000. This would be to get the PD up-to-date with the UCR reporting that is required by the state and is needed for grants. Council approved. R. Petersen wondered if there was any financial assistance available for the Country Store. Weinschenk stated that the Downtown Incentives will not work. Weinschenk will reach out to ECIA and JCEA to see if there is any funding that they may be eligible for.

With no other business, Mayor Sieverding asked for motion to adjourn. Motion to adjourn was made by M. Petersen. R. Petersen seconded. Motion carried. Meeting adjourned at 7:00 p.m.

  
\_\_\_\_\_  
Mayor Tyler Sieverding

ATTEST:

  
\_\_\_\_\_  
Teresa Weinschenk, City Administrator