

City of Preston

Regular City Council Meeting

July 12, 2021

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: R. Peterson, JT Thomson. Late: Matt Petersen 6:05 pm. Absent: A. Reuter, Matt Gerardy

OTHERS PRESENT: Joe and Nicole Christiansen from Christiansen Coffee Co., Nic Hockenberry from Jackson County Economic Alliance, Marc Ruden from Origin Design, Officer Cory Pirtle, City Administrator Teresa Weinschenk.

CHRISTIANSSEN COFFEE CO.: Joe and Nicole Christiansen thanked Mayor and Council for the opportunity to be the next Incubator Project. Nicole went on to inform Council that they will offering Verna Street Coffee a local coffee out of Dubuque that roasts their own coffee beans. Christiansen Coffee will also offer cappuccinos, flavored coffees and energy drinks along with soup, cold sandwiches and pastries. Hoping to open by mid-September. Hours to start will be 6 am – 2 pm.

JCEA UPDATE: Nic Hockenberry stated that he wants to update Mayor and Council more frequently and to talk about the focus at JCEA. At this time, it is workforce. Nic went on to discuss the number of “help wanted” signs in the service and manufacturing areas and how JCEA has partnered with ISU to look at workforce information and what can be done with retaining workers in Jackson County. The numbers of available labor force have dropped 600-700 people as of April, 2021. This is the highest drop in six to seven years. As more information becomes available JCEA will pass it onto the cities and businesses in Jackson County. Nic also stated that Robert Abbott in Maquoketa has begun an organization called Innovate 120 in the former US Bank building. Innovate 120 is a great workforce pipeline and business start-up initiative that could offer real value to Jackson County and the region.

APPROVAL OF AGENDA: A motion was made to approve the agenda by R. Petersen. Seconded by M. Petersen. Ayes: RP, JT, MP. Nays: 0. Motion carried.

CITIZEN/PUBLIC COMMENTS: None

CONSENT AGENDA: Motion was made by M. Petersen to approve the consent agenda as presented. R. Petersen seconded. Ayes: MP, RP, JT. Nays: 0. Motion carried. Approval of 6/28/21 City Council Meeting Minutes, June financials, and Class C liquor license with Sunday Sales for Oly’s Garage.

Payee	Description	Amount
GLOBALCOM TECHNOLOGIES	SOFTWARE SUPPORT ON DOOR ACCESS FRON STRUTS/REAR SHOCKS 2015	132.00
WESTSIDE AUTO REPAIR	FORD	1,165.92
PRESTON TELEPHONE COMPANY	JUNE 2021 PHONE SERVICE	750.09
KMAQ	SPONSOR PRESTON FUN DAYS SPORTS PAGE SPONSOR EV	44.00
MAQUOKETA SENTINEL-PRESS	TRACK/GOLF	25.00
JOHN L. FRANKS	LUMBER	88.12
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	7.45
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	210.88

UNITED STATES CELLULAR	FD CELL BILL	28.24
S.J. SMITH WELDING SUPPLY	HAZMAT CHARGE	100.06
PRESTON MUNICIPAL UTIL.	JULY 2021 UTILITIES	8,999.14
GIERKE ROBINSON CO. INC.	ADA CROSSWALK PANEL (4)	1,400.00
PRESTON READY MIX CORP.	4.75 YD-SIDEWALK - R. KUNDE	1,492.25
PRESTON READY MIX CORP.	CONCRETE - SIDEWALK, J. STEINES	990.25
CITY OF PRESTON-ELEC FUND	DIESEL FUEL - SNOW 88.2 GAL	2,787.41
WELLMARK BLUE CROSS & BLUE SHIELD	JULY 2021 HEALTH INS.	10,204.88
IOWA MUN WORKERS COMP.	INSTALLMENT 1 - 21/22	905.00
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	21.00
K & K GREEN ACRES LAWN CARE SERVICE	SPRAY BIKE WESTSIDE PARKING LOT	1,375.00
1ST AYD CORPORATION	2 CASES PULL DOWN TOWELS	296.25
JACKSON COUNTY ECONOMIC ALLIANCE	INVESTMENT FOR FY 2021/2022	12,500.00
JACKSON COUNTY SHERIFF'S OFFICE K9	DONATION FOR K9 OFFICER	500.00
IOWA LEAGUE OF CITIES	MEMBER DUES FY 21/22	873.00
ECIA	FY22 MEMBERSHIP DUES	708.40
CARDMEMBER SERVICE	ZOOM	1,122.87
BREDEKAMP, DEREK	INSTALLED 6IN. GUTTER CITY HALL	732.00
MAQUOKETA STATE BANK	JUNE 2021 SERVICE FEE	42.91
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	60.00
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	35.10
WPPI	EFFICIENT STREET LIGHTING	377.64
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	115.33
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,282.00
STATE HYGENIC LABORATORY AR	JUNE 2021 WATER FEES	27.00
HACH COMPANY	4 EA. TOTAL/FREE CHLORINE	237.98
HAWKINS INC	AZONE/CHLORINE	613.01
POSTMASTER	OVERNIGHT - LAB FEES	26.95
AQUAPHOENIX	BUFFER SOLUTION	41.35
ELECTRIC PUMP	2021 SERVICE AGREEMENT	3,714.32
ELECTRICAL ENG. & EQUIP.	GENERATOR SERVICE-MANUF. DR.	1,376.72
PRESTON TIMES	WATER/WASTEWATER OP AD	1,041.27
QUADIENT FINANCE USA INC.	POSTAGE	1,500.00
VC3 INC.	ITnBox SUPPORT	530.90
ECIA	WW IMPROV -	
ORIGIN DESIGN	BROWN/JOBGEN/SABERS	832.37
STAAB CONSTRUCTION CORP.	WWTF - CONSTRUCTION PHASE	31,722.50
STAAB CONSTRUCTION CORP.	PAYMENT 5, WWTF PROJECT	183,825.00
STAAB CONSTRUCTION CORP.	CHANGE ORDER 2, ELECTRICAL	-8,396.00
MADISON NATIONAL LIFE INS CO INC	PAYMENT 4, WWTF PROJECT	520,967.65
SEITHER & CHERRY	JULY 2021 LIFE INS.	294.67
CENTRAL STATES IND.SUPPLY	INSTALL GUY WIRE ON LT. PLANT	12,900.00
ALLIANT ENERGY	GASKETS, SEALS, SLEEVE	360.86
	MONTHLY ADMIN FEE MAY/JUNE 21	2,000.00

MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.21
WPPI	JUNE 2021 POWER PURCHASE	49,027.56
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	34.64
FLETCHER-REINHARDT CO.	ELECTRIC SUPPLIES	3,986.02
VAN METER INC	3- LED DRIVERS	289.25
GATOR GRAPHICS	5 TSHIRTS - RAY	60.00
TERRY-DURIN COMPANY	4000 FT 2 DUCT - MARVIN"	18,253.75
RIVER VALLEY ENERGY	2500 GAL DIESEL @ 2.29	5,725.00
IOWA ASSOC. OF MUN. UTIL.	DRUG/ALCOHOL TRAINING WEBINAR	228.50
CLAYTON ENERGY CORPORATION	MAY 2021 COMMODITY INV.	90.60
CLAYTON ENERGY CORPORATION	JUNE 2021 RESERVATION INV.	5,653.16
PEFA INC.	JUNE 2021 PEFA COMM. INV.	2,875.50
PEFA INC.	MAY 2021 PEFA COMM. INV.	1,852.56
GATOR GRAPHICS	4 GAS WARNING SIGNS	68.00
WILLIAMS PIPE & SUPPLY INC.	GAS VALVES MARVIN ADDITION	663.39
CARDMEMBER SERVICE	12 GAS DOME MARKERS	543.15
TREASURER/SALES & USE TAX	SALES & OPTION TAX	2,859.00
WASTE AUTHORITY OF JACKSON COUNTY	JUNE 2021 TIPPING FEES	3,175.69
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL ASSESSMENT JUL/AUG 21	3,334.54
CIVIC SYSTEMS	SEMI ANNUAL SUPPORT JULY-DEC 2021	2,422.00
		<u>904,140.26</u>

STAAB CONSTRUCTION PAYMENT NO. 6: M. Ruden stated that things are going well and winding down. There will be one more pay estimate and then release the retainage. R. Petersen made a motion to approve Payment No. 6 to Staab Construction for \$323,922.45. M. Petersen seconded the motion. Ayes: MP, RP, JT. Nays: 0. Motion carried.

STAAB CONSTRUCTION CHANGE ORDER NO. 4: M. Ruden explained to Council that the change order is related to the power at the facility. The plans said it was 277/480 and it wasn't. It was 240/480 which is outdated. The power needed to be changed out to 277/480 which this change order is a part of. M. Petersen made a motion to approve Staab Change Order No 4. R. Petersen seconded the motion. Ayes: RP, JT, MP. Nays: 0. Motion carried.

BWC EXCAVATING LC PAYMENT NO 1: The project is somewhat started; the rain has slowed progress. The material seems good and it doesn't look like a lot of stabilization stone is going to be needed. September 1, 2021 is the completion date. Mayor and Council agree that they want the project done right so we will evaluate the progress and due to weather if a September 1<sup>st</sup> completion date is realistic.

MARVIN SUBDIVISION, ADDITIONAL INCH OF CONCRETE: Council briefly discussed and decided to postpone the decision/discussion until the July 28<sup>th</sup> meeting. In the meantime, Marc Ruden, Origin Design, will research the thickness of the concrete in the St. Joe's subdivision and bring that information to the July 28<sup>th</sup> meeting.

STREET SWEEPING: Goose Lake has contacted Preston to see if we would be interested in sweeping their street(s). Council feels it would be nice to be able to help a community out. Weinschenk stated that

Goose Lake would like this done before the end of July. Council left it up to Weinschenk and Michel to decide if we can offer this service since we are short staffed.

LIMITED DISCLOSURE DISSEMINATION AGENT AGREEMENT WITH NORTHLAND SECURITIES, INC.: Weinschenk explained to Council that this allows Northland Securities to post and provide financial information regarding Preston to the required EMMA site. JT Thomson made a motion to approve the Limited Disclosure Dissemination Agent Agreement with Northland Securities, Inc. R. Petersen seconded the motion. Ayes: JT, RP, MP. Nays: 0. Motion carried.

PRESTON LIBRARY BOARD: M. Petersen made a motion to approve Elizabeth Smithson to the Preston Library Board. JT Thomson seconded the motion. Ayes: RP, MP, JT. Nays: 0. Motion carried.

AFFIDAVIT OPERATOR OPTIONS: Weinschenk informed Mayor and Council that the quote received from the Gravel's was for \$2,000/mo. for water and wastewater. I also received an application for a certified operator for both water and wastewater and interviewed him today. It was decided that the Personnel Committee would meet on Wednesday, July 14 to meet the candidate.

OTHER BUSINESS: Weinschenk has submitted the paperwork to receive the first payment for the American Rescue Plan. Preston is slated to receive an estimated \$133,000. K&W Tank gave Preston a quote for \$5800 to power wash the water tower, this is in our budget; would you like to move forward with this. Council agreed to have the water tower power washed. Weinschenk and Michel will be scheduling a meeting with Roger Kilburg to discuss labor costs at the Marvin Addition. Officer Pirtle updated Mayor and Council on the Police Department and reviewed the police reports with them.

Mayor Sieverding requested a motion to adjourn. Motion made by R. Peterson. Seconded by M. Petersen. Ayes: RP, JT, MP. Nays: 0. Meeting adjourned at 8:05 p.m.

  
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Mayor Tyler Sieverding

ATTEST:  
  
Teresa Weinschenk, City Clerk/Administrator