

City of Preston

Regular City Council Meeting

May 10, 2021

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: R. Peterson, A. Reuter, JT Thomson. Absent: Matt Gerardy, Matt Petersen

OTHERS PRESENT: Officer Cory Pirtle, City Administrator Teresa Weinschenk.

APPROVAL OF AGENDA: Motion was made by JT Thomson Seconded by R. Petersen. Ayes: AR, RP, JT.
Nays: 0. Motion carried.

CITIZEN/PUBLIC COMMENTS: None.

CONSENT AGENDA: Motion was made by A. Reuter to approve the consent agenda as presented. JT Thomson seconded. Ayes: RP, JT, AR. Nays: 0. Motion carried. Approval of 4/26/21 City Council Meeting Minutes, April financials, and gas furnace rebate.

Payee	Description	Amount
MULGREW OIL COMPANY	899.3 GAL UNLEADED	\$2,376.79
TAPLIN TOWING LLC	TOW CHARGER-MILES TO DEEREY	\$100.00
WESTSIDE AUTO REPAIR	OIL CHG/TIRE MOUNT & BALANCE	\$284.41
PRESTON TELEPHONE COMPANY	APRIL 2021 PHONE SERVICE	\$751.70
CITY OF MAQUOKETA	COMMUNICATINS FY20/21	\$24,234.20
AMAZON CAPITAL SERVICES	TACTICAL FLASHLIGHT	\$308.50
CARDMEMBER SERVICE	PHONE CARD-POLICE	\$366.90
1ST AYD CORPORATION	36x60 RUG	\$156.21
FOX APPARATUS REPAIR & MAINTENANCE LLC	REPLACE DISCHARGE GAUGE	\$352.50
OLY'S GARAGE	FIRE DEPT - BAL. FORWARD	-\$15.91
O'REILLY AUTOMOTIVE INC.	MISSED CHARGE INV 1304298357	\$2.88
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	\$210.88
UNITED STATES CELLULAR	FD CELL BILL	\$28.24
ALEX AIR APPARATUS	3- WATERWAY BALL SHUTOFFS	\$1,328.90
AMAZON CAPITAL SERVICES	PAPER AND ENVELOPES - FIRE DEPT	\$854.14
	FD MEMORICAL WALL-ROBERT	
IOWA FIREFIGHTERS MEMORIAL COMMITTEE	KILBURG	\$600.00
KIRBY WATER CONDITIONING	SOLAR SALT	\$21.50
KIRBY WATER CONDITIONING	SOLAR SALT	-\$32.25
AUTO ACCESSORY & INSTALL	RHINO LINING-BLACK DUMP TRUCK	\$810.00
ZARNOTH BRUSH WORKS INC.	GUTTER BROOMS	\$218.40
PRESTON MUNICIPAL UTIL.	MAY 2021 UTILITIES	\$8,264.47
TIETJENS, ERIC	REIMBURSEMENT - RAKES	\$21.36
MIDWEST PATCH	1 CASE YELLOW LOCATE PAINT	\$72.00
WENDLING QUARRIES INC.	ROCK - IND. PARK, ALLEYS	\$1,169.84

WELLMARK BLUE CROSS & BLUE SHIELD	MAY 2021 HEALTH INS.	\$11,381.53
PRESTON MUNICIPAL UTIL.	MAR2021 UTILITIES	\$238.00
PRESTON TELEPHONE COMPANY	MARCH 2021 PHONE SERVICE	\$78.83
BAKER & TAYLOR BOOKS	BOOKS	\$372.00
ACCESS SYSTEMS	COPIER	\$40.99
RAPIDS REPRODUCTIONS INC	MARVIN SUBDIVISON 7 SETS	\$626.41
GANZER, SHERYL	MILEAGE - IMFOA SPRING CONF. .	\$279.40
ECIA	CODIFICATION - 5 HRS-QUINN	\$1,054.89
NORTHEAST IOWA REGIONAL LEAGUE	NE IOWA REGIONA LEAGUE DUES	\$15.00
AMAZON CAPITAL SERVICES	COMPUTER MONITOR	\$274.53
QUILL CORPORATION	QUILLPLUS BLUE 1 YR. MEMBERSHIP	\$19.99
LYNCH DALLAS PC	REVIEW LIBRARY CODE	\$264.50
1ST AYD CORPORATION	P TOWELS, CLEANERS, SFTY GLASSES	\$299.03
CARDMEMBER SERVICE	CELING TILES	\$87.65
MELISSA BURKEN MOMMSEN	RECORDING FEES-MARVIN DEED	\$12.00
MAQUOKETA STATE BANK	MAINTENANCE FEE	\$41.84
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	\$3,004.91
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	\$405.75
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	\$3,086.32
CASEL, CHEROKEE	DUPLICATE CK-REFUND OF DEPOSIT	\$85.29
YADDOF ESTATE, DENNIS	REFUND OF UTILITY DEPOSIT	\$230.00
CASEL, CHEROKEE	REFUND OF REMAINING DEPOSIT	-\$85.29
WPPI	EFFICIENT STREET LIGHTING	\$377.64
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,181.00
KEYSTONE LABORATORIES INC	DRINKING WATER ANALYSIS	\$28.00
J & R SUPPLY INC.	CAP FOR ELEM SCHOOL	\$8.00
PRESTON TIMES	HYDRANT FLUSHING AD	\$339.52
QC ANALYTICAL SERVICE LLC	LAB FEES	\$397.00
ADVANCED BUSINESS SYSTEMS	INK-POSTAGE MACHINE	\$176.50
UNION-HOERMANN PRESS	LASER CHECKS - 2000	\$389.20
AQUA PRODUCTS INC.	100 3/8X5/8 TUBING, STRAINER	\$321.14
QUADIENT FINANCE USA INC.	POSTAGE	\$500.00
VC3 INC.	ITnBox SUPPORT	\$530.90
ORIGIN DESIGN	WWTF - FIELD SERVICES	\$31,262.50
STAAB CONSTRUCTION CORP.	PAYMENT 3, WWTF PROJECT	\$69,861.10
SHERWIN WILLIAMS	PAINT - LIGHT PLANT	\$206.41
CENTRAL STATES IND.SUPPLY	GASKETS	\$4.99
ALLIANT ENERGY	MONTHLY ADMIN FEE-APR. 2021	\$1,700.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$8.98
WPPI	APR 2021 POWER PURCHASE	\$33,089.66
KOPPERS UTILITY & IND. PROD. INC.	30 FT UTILITY POLES - 4	\$2,504.00
METERING & TECHNOLOGY SOLUTION	2 RADIO BOARDS	\$589.64
KUNDE, KEEYA J.	PUBLIC POWER SCHOLARSHIP	\$1,000.00
REDING, STEVE	CENTRAL AIR REBATE	\$250.00
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN - TERESA	\$22.00

IOWA UTILITIES BOARD	FY2021 ASSESS. GAS	\$1,308.00
CLAYTON ENERGY CORPORATION	APRIL 2021 RESERVATION INV.	\$4,194.32
CLAYTON ENERGY CORPORATION	MARCH 2021 COMMODITY INV.	\$92.10
WILLIAMS, LAUREL	GAS FURNACE REBATE	\$100.00
ENERGY ECONOMICS INC.	HALF CELL TIPS- 2	\$124.17
KOONS GAS MEASUREMENT	1 AMERICAN REGULATOR	\$692.75
VAN WERT INC	10 GAS ERTS	\$755.67
MADISON NATIONAL LIFE INS CO INC	MAY 2021 LIFE INS.	\$332.06
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$2,316.00
WASTE AUTHORITY OF JACKSON COUNTY	REMAINDER OF MARCH TIPPING FEES	\$2,606.31
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - APRIL 2021	\$245.52
MILLER PLUMBING	84 FT. 1/2 GALV PIPE, TEES, VALVES...	\$612.20
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$52.50
	TOTAL	<u>\$222,479.01</u>

RESOLUTION 2021-35 authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of \$1,016,000 Sewer Revenue Bonds, Series 2021: T. Weinschenk explained to Mayor and Council that the SRF Loan has already been approved that now they need to approve the issuance so the City can draw against the loan. Mayor Sieverding stated this is to finish the process and send the paperwork to the State. T. Weinschenk stated that yes than we can starting replenishing our Sewer Fund. T. Weinschenk also stated she will be requesting a draw against a WTFAP Grant, which is \$100,000. JT Thomson made a motion to approve Resolution 2021-35 authorizing and approving a Loan. R. Petersen seconded the motion. Ayes: RP, AR, JT. Nays: 0. Motion carried.

RESOLUTION 2021-36 setting the date for a public hearing on proposal to enter into a General Obligation Property Acquisition Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$270,000: T. Weinschenk stated this is to set the hearing for the property on the west side of town. The property is for the price of \$260,000 however there is an additional amount of \$10k for expenses, however it will be probably be around \$6,000. JT Thomson questioned what date is the Public Hearing being set for. T. Weinschenk stated June 14th. JT Thomson made a motion to approve Resolution 2021-36 set the date for a public hearing on June 14th, the first Council meeting in June. Seconded by A. Reuter. Ayes: RP, AR, JT. Nays: 0. Motion carried.

RESOLUTION 2021-37: T. Weinschenk informed Mayor and Council that there was a pre-construction meeting on May 4th. The Marvin Subdivision project will start on June 1, 2021 and be completed by September 1, 2021. A notification letter will go out to the residents in the area. Also, an entrance to the construction site will be off from the Goose Lake Blacktop. This will minimize the traffic in the residential area. JT Thomson made a motion to approve Resolution 2021-37 authorizing and approving a certain Loan Agreement, providing for the issuance of \$1,140,000 General Obligation Corporate Purpose Bonds. A. Reuter seconded the motion. Ayes: RP, AR, JT. Nays: 0. Motion carried.

RESOLUTION 2021-38: T. Weinschenk explained that this is part of the process of getting the money deposited into our checking account. JT Thomson made a motion to approve Resolution 2021-38, authorizing and approving a certain loan agreement, providing the issuance of \$1,140,000 General Obligation Purpose Bonds. R. Petersen seconded the motion. Ayes: RP, AR, JT. Nays: 0. Motion carried.

RESOLUTION 2021-39: T. Weinschenk explained that the reason for the Purchase Agreement with Archie McNeil is to secure the property while the City is working through the financial obligations. Council questioned if this is necessary and shouldn't it wait until after the Public Hearing on June 14th. T. Weinschenk explained that contingencies were put into the agreement that if Council decides not to purchase the property the City can back out. R. Petersen made a motion to approve Resolution 2021-39 entering into a Purchase Agreement with Archie McNeil. A. Reuter seconded the motion. Ayes: AR, JT, RP. Nays: 0. Motion carried.

STAAB PAYMENT REQUEST AND CHANGE ORDER: T. Weinschenk stated that there was a progress meeting with Staab on May 4th. Everything is on schedule and going very well. The work has been approved by Origin Designs (IIW) recommend approval by Council. Mayor Sieverding explained that the change order No. 1 for \$2,867 is the City cost for stabilizing the worksite with gravel. The Mayor went on to say that originally the change order was for \$10k plus, so this has been significantly reduced. A. Reuter made a motion to approve Payment Request No. 4 for \$520,967.65 and Change Order No. 1. Seconded by R. Petersen. Ayes: RP, JT, AR. Nays: 0. Motion carried.

BLEACHERS AT WESTSIDE PARK: T. Weinschenk explained to Mayor and Council that Little League softball uses Westside Park and they have been using the high school bleachers. Julie Messerich has money that she would like to donate for bleachers at Westside Park. Messerich has enough money to purchase two sections, however does not have enough for shipping. T. Weinschenk recommended to Council to use \$500 of WPPPI Community Funds to help with this. The remainder would come from the Little League. The reason to use the City as a pass thru is for tax exemption purposes. Council discussed the placement of the bleachers and making sure that they are anchored down. JT Thomson made a motion to approve using the City has a pass thru and giving \$500 of WPPPI money to them, and anchoring the bleachers down. A. Reuter seconded the motion. Ayes: RP, JT, AR. Nays: 0. Motion carried.

FLAG POLE AT WESTSIDE PARK: T. Weinschenk informed Mayor and Council that Kathy Miller inquired about donating a flag pole in memory of her parents to Westside Park. At this time Weinschenk is asking if Council is ok with a flag pole at Westside Park. Council wondered where it would be placed? Mayor Sieverding stated that Patti Hoffman and Dana Olson had mentioned putting a large flag in Westside. Council agreed that a flag would be ok, but there needs to be a plan on where it would be placed and how big it would be so it can be approved.

PRESTON DAYS JUNE 11 AND 12: The Lion's Club is helping to organize the event. There will be a parade on Friday night, June 11th and the Police Department is sponsoring a 5K Saturday morning June 12th. Caroline (Library Director) is helping to organize activities, get people together and get the information to the Preston Times. Mayor Sieverding and Council is appreciative of the work and effort everyone is putting into the event.

MARVIN SUBDIVISION: There was a preconstruction meeting on May 4th. Construction will begin on June 1st with completion September 1st. Of course, these dates are weather permitting. Mayor Sieverding stated at the meeting it was brought up about the concrete specification and going from 6" to 7" in depth. The subcontractor is putting together the costs on this so just a heads up this will be coming to Council. Also, working on a lot for sale sign to put on the site. T. Weinschenk stated that there has been interest in lots. At this time nobody has put any money down. T. Weinschenk stated that she needs to check into what the process will be for the lot purchase agreement.

WASTEWATER TREATMENT FACILITY: T. Weinschenk stated that there was a progress meeting on May 4th. The project is on schedule.

SIDEWALK REPLACEMENT PROGRAM: T. Weinschenk stated that residents in town are aware of the program and we have had requests regarding the program. We were hoping to get the Wellmark Large match grant which would have been \$65,000 towards sidewalks. People are interested and it hasn't been advertised Weinschenk has three applications waiting. There is approximately \$7,600 left in this year's budget. Weinschenk is looking for approval from Council to approve spending this money on replacement of sidewalks in need. Weinschenk is willing to reach out to people and take a soft approach. Mayor Sieverding stated that last year we wanted to get something done, so we reached out to the ones most in need. Two people took advantage of the program and there were two more that were waiting until this year. Last year we reached out to people we were thinking this year to open it up and make it an applicant process, first come, first serve. Weinschenk stated that she can always come back and ask Council for more money if the program is popular. Mayor Sieverding wondered if we budgeted money for next year. Weinschenk said yes, \$15,000. JT Thomson said if we reach out to the people that have expressed interest. Mayor Sieverding said we want to do with the new money for the next fiscal year, go with an application process? JT Thomson said we will need to have a plan. Weinschenk will reach out to the people that were interested and on the list. When we get closer to June, we will revisit the issue. JT Thomson would like to hear what the other two Council Members think.

WPPI SCHOLARSHIP RECEIPIENT KEEYA KUNDE: Keeya Kunde received the \$1,000 scholarship from WPPI. Congratulations Keeya.

OTHER BUSINESS: Officer Pirtle stated that the 2015 Explorer is going to Westside Auto to get it looked at.

Mayor Sieverding requested a motion to adjourn. Motion made by A. Reuter. Seconded by R. Petersen. Ayes: RP, AR, JT. Nays: 0. Meeting adjourned at 7:02 p.m.



Mayor Tyler Sieverding

ATTEST:



Teresa Weinschenk, City Clerk/Administrator