

City of Preston

Regular City Council Meeting

April 12, 2021

Mayor Tyler Sieverding called the meeting to order at 6:05 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: R. Peterson, M. Gerardy, A. Reuter, M. Petersen, Jason (JT) Thomson

OTHERS PRESENT: Marc Ruden from IIW, Nic Hockenberry, JCEA via Zoom, Chief Stephen Thayer, Cory Pirtle, City Administrator Teresa Weinschenk.

APPROVAL OF AGENDA: Motion was made by M. Petersen to approve the agenda moving Bill up (#8) after the consent agenda. Seconded by R. Petersen. Ayes: RP, MG, AR, MP, JT. Nays: 0. Motion carried.

CITIZEN/PUBLIC COMMENTS: Nic Hockenberry, JCEA briefed Mayor and City Council on the JCEA Annual Report and JCEA Bi-Monthly Report. N. Hockenberry mentioned that T. Weinschenk is now on the JCEA Board and can also share these reports with Mayor and Council. Hockenberry wants to get in front of Council more often to help promote projects in Jackson County. Hockenberry went onto explain the different businesses and communities that they have worked with. Hockenberry is working with the Preston Times to secure financing. The project cannot begin until the financing is secured. Hopefully the project will move forward this summer.

CONSENT AGENDA: Motion was made by R. Petersen to approve the consent agenda as presented. J. Thomson seconded. Ayes: JT, AR, MP, MG, RP. Nays: 0. Motion carried.

Payee	Description	Amount
OLY'S GARAGE	GAS - POLICE DEPT	\$1,618.78
BRAD DEERY MOTORS INC.	COOLING FLUSH-OIL CHANGE	\$202.73
PRESTON TELEPHONE COMPANY	FEB 2021 PHONE SERVICE	\$734.86
PRESTON TELEPHONE COMPANY	MARCH 2021 PHONE SERVICE	\$735.63
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	\$216.14
AMAZON CAPITAL SERVICES	DESK LIGHT, ORGANIZER, TONER	\$644.57
CARDMEMBER SERVICE	BADGEANDWALLET	\$595.79
JACKSON COUNTY RECORDER	RECORDING POLICE CONTRACT-MILES	\$71.00
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	\$20.95
GATEWAY DOOR COMPANY	REPLACED SAFETY SENSORS	\$238.86
DOWNTOWN AUTO CLINIC	TOW 2013 FIRE TRUCK, MILES TO DAV.	\$600.00
APPARATUS TESTING SERVICES LLC	2 ANNUAL FIRE PUMP CERT. TEST ENGINES	\$625.00
INTERSTATE POWER SYSTEMS	TRANSMISSION, PARTS & LABOR	\$10,998.94
ELECTRONICS INC.	CHANNEL SELECT SWITCH	\$215.97
MI-T-M EQUIPMENT SALES & SERVICE	UNLOADER W/O CHEM INJ.	\$431.50
OLY'S GARAGE	FIRE DEPT - BAL. FORWARD	\$15.91
O'REILLY AUTOMOTIVE INC.	OIL/FILTERS - FD	\$267.00
SULLIVAN, JEREMY	BLT TENSIONER ASSY/BELT	\$81.16
UNITED STATES CELLULAR	FD CELL BILL	\$28.24
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	\$206.14
UNITED STATES CELLULAR	FD CELL BILL	\$28.24
ALEX AIR APPARATUS	2 10' PIKE POLES, 10 HELMET LIGHTS	\$1,044.63

KIRBY WATER CONDITIONING	SOLAR SALT	\$21.50
KIRBY WATER CONDITIONING	SOLAR SALT	\$32.25
S.J. SMITH WELDING SUPPLY	CARBON DIOXIDE 20 LBS - FD	\$49.50
PRESTON MUNICIPAL UTIL.	FEB 2021 UTILITIES	\$11,095.52
PRESTON MUNICIPAL UTIL.	APRIL 2021 UTILITIES	\$8,478.88
JOHN L. FRANKS	POSTS FOR STOP SIGNS	\$164.58
MANATT'S INC.	1.58 TON BLACKTOP	\$181.70
MIDWEST PATCH	35 HIGH PERFORMAMANCE PATCH	\$516.25
GIERKE ROBINSON CO. INC.	ADA CROSSWALK PANEL (1)	\$140.00
OLY'S GARAGE	CASE TIRE REPAIR	\$125.86
1ST AYD CORPORATION	ICE MELT - 20 BAGS	\$374.30
JACKSON COUNTY ENGINEER	23.5 TONS WINTER SAND/SALT MIX	\$1,057.50
WELLMARK BLUE CROSS & BLUE SHIELD	APR. 2021 HEALTH INS.	\$7,707.73
PRESTON MUNICIPAL UTIL.	FEB 2021 UTILITIES	\$395.14
PRESTON TELEPHONE COMPANY	FEB 2021 PHONE SERVICE	\$78.31
BAKER & TAYLOR BOOKS	BOOKS	\$17.07
FOURTH WALL FILMS	FILMS	\$100.00
TASTE OF HOME BOOKS	BOOK	\$37.72
ACCESS SYSTEMS	COPIER	\$84.75
DEMCO	LASER LABELS	\$93.47
ORIENTAL TRADING	CRAFT SUPPLIES	\$106.87
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$52.50
ASSOCIATED INSURANCE	GENERAL,AUTO, LIAB,PROP INS.	\$62,911.00
JACKSON COUNTY RECORDER	RELEASE - C. ROLING	\$7.00
TOTAL COMFORT HEATING & COOLING	DOWNTOWN INCENTIVE PROGRAM	\$8,025.00
IIW ENGINEERS & SURVEYORS	SUB DIV 2-BIDDING/CONTRACT AWARD	\$20,117.25
AMAZON CAPITAL SERVICES	USB MICROPHONE	\$249.47
JACKSON COUNTY MUN LEAGUE	2021 MEMBERSHIP DUES	\$25.00
IOWA MUNICIPAL FINANCE OFFICERS ASSOC.	IMFOA SPRING CONF-SHERYL	\$125.00
CLINTON HERALD	PUBLIC NOTICE TO FILL VACANCY	\$19.18
PRESTON TIMES	3/22 MTG MIN	\$444.12
PRESTON TIMES	JAN CLAIMS	\$467.32
VC3 INC.	DOMAIN REGISTRATION - 1 YR	\$550.89
WEBER PAPER COMPANY	WAGON WHEEL TISSUE	\$55.71
LYNCH DALLAS PC	REAL ESTATE-CONCLUSION LAND CONTRACT	\$123.50
JACKSON COUNTY TREASURER	TAXES/MARVIN PROPERTY	\$357.00
MAQUOKETA STATE BANK	MAINTENANCE FEE	\$42.27
KILBURG EQUIPMENT	2007 STERLING STREET SWEEPER	\$60,000.00
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	\$116.27
ADVANTAGE ADMINISTRATORS	PSF - B. GANZER	\$1,633.72
VAZQUEZ, NAZARIO	REFUND OF REMAINING DEPOSIT	\$98.86
CASEL, CHEROKEE	REFUND OF REMAINING DEPOSIT	\$85.29
STODDARD, JACKIE	REFUND OF UTILITY DEPOSIT	\$0.00
SPAHN & ROSE LUMBER CO	KEY PAD DOOR LOCK - SHED	\$169.44
WPPI	EFFICIENT STREET LIGHTING	\$377.64

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IOWA ASSOC. OF MUN. UTIL.	WTR DISTRIBUTIN WEBINAR	\$0.00
IOWA ASSOC. OF MUN. UTIL.	2021-22 MEMBERSHIP DUES	\$4,692.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,238.00
STATE HYGENIC LABORATORY AR	LAB FEES	\$54.00
HAWKINS INC	AZONE/CHLORINE	\$428.44
HAWKINS INC	AZONE/CHLORINE	\$1,060.48
J & R SUPPLY INC.	CLAMPS/COUPLINGS-WTR MAIN REPR.	\$988.00
KEENEY WELDING	THAWED WATER LINE - JARGO	\$131.25
PRESTON READY MIX CORP.	ROCK FOR WATER MAIN BREAK	\$417.33
POSTMASTER	POSTAGE-LAB FEES	\$26.95
MADISON NATIONAL LIFE INS CO INC	APRIL 2021 LIFE INS	\$304.74
ECIA	WW IMPROV-JOBGEN/SCHNEIDER	\$1,447.69
ECIA	WW IMPROV-JOBGEN-SABERS DIRECT LABOR	\$603.42
QC ANALYTICAL SERVICE LLC	LAB FEES	\$331.00
ELECTRIC PUMP	MAIN LIFT STATION PUMP	\$25,798.71
QUADIENT LEASING USA INC	LEASE PAYMENT - POSTAGE MACHINE	\$196.38
VC3 INC.	ITnBox SUPPORT	\$530.90
IIW ENGINEERS & SURVEYORS	WWTF - CONSTRUCTION PHASE	\$11,570.25
SHERWIN WILLIAMS	PAINT - LIGHT PLANT	\$193.55
SHERWIN WILLIAMS	PAINT/PAINTING SUPPLIES	\$30.24
ALLIANT ENERGY	MARCH 2021 ADMIN FEE	\$1,000.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$8.97
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PER MAR SECURITY SERVICES	SECURITY MONITORING -	\$126.76
WPPI	FEB 2021 POWER PURCHASE	\$40,383.85
WPPI	MAR 2021 POWER PURCHASE	\$37,590.15
BARRON MOTOR SUPPLY	4 GATES	\$334.32
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$34.09
CULLIGAN OF CLINTON	WATER COND. LT PLANT RENTAL	\$34.09
FLETCHER-REINHARDT CO.	CUTOUTS (4) CONNECTORS (4)	\$296.20
FLETCHER-REINHARDT CO.	4 CUTOUTS	\$296.20
GRUHN ELECTRIC ENTERPRISES	UNHOODED OLD ELEM ELEC SERVICE	\$130.65
ATKINSON, JAY & COURTNEY	APPLIANCE REBATE-FREEZER	\$25.00
METHODIST CHURCH	REBATE - FREEZER	\$25.00
ERNST, RAY	CLOTHING ALLOW-BOOTS	\$173.33
FARABEE MECHANICAL INC	WTR HEADER GASKET INSTALL	\$2,205.00
VAN METER INC	BALLAST FOR STREET LIGHT	\$83.49
JACKSON CO. REGIONAL HEALTH CENTER	UA COLLECTION - BEN/ERIC	\$44.00
ASSOCIATED INSURANCE	ADDING 2021 GMC PKUP	\$119.00
CLAYTON ENERGY CORPORATION	MARCH 2021 RESERVATION INV.	\$11,790.59
CLAYTON ENERGY CORPORATION	FEB 2021 COMMODITY INVOICE	\$156,810.57
CLAYTON ENERGY CORPORATION	FEB 2021 RESERVATION INV.	\$11,790.59
PEFA INC.	MAR. 2021 PEFA COMM. INV.	\$10,339.33
PEFA INC.	FEBRUARY 2021 PEFA COMMODITY INV.	\$10,672.50

CRAM, MICAH	GAS FUNACE REBATE	\$100.00
HERITAGE MUTUAL	GAS FURNACE REBATE	\$100.00
LEE, JOEY	GAS WATER HEATER REBATE	\$25.00
BERNIE'S HEATING & COOL.	IRON COUPLER	\$2.50
HEATH CONSULTANTS INC.	CALIBRATE INSTRUMENT	\$407.69
KOONS GAS MEASUREMENT	GAS METER FOR SCHOOL	\$2,180.00
HARTIG DRUG	UPS - GAS ODORIZOR	\$45.48
IOWA ASSOC. OF MUN. UTIL.	MAR 2021 SPRING ENERGIZERS	\$178.50
VAN WERT INC	GAS ERTS	\$2,198.85
MADISON NATIONAL LIFE INS CO INC	LIFE INS. MARCH 2021	\$241.46
O'CONNOR, BROOKS & CO PC	AUDIT SERVICES, GASB34, AFR ASST.	\$13,660.00
OFFICE OF AUDITOR OF STATE	STATE AUDITOR FILING FEE	\$250.00
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$3,631.00
WASTE AUTHORITY OF JACKSON COUNTY	LMAR 2021 TIPPING FEES	\$363.09
WASTE AUTHORITY OF JACKSON COUNTY	APRIL-JUNE 2021 ASSESSMENT FEES	\$3,334.54
WASTE AUTHORITY OF JACKSON COUNTY	FEB 2021 TIPPING FEES	\$2,340.73
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - FEB2021	\$209.00
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - MAR 2021	\$291.28
UNION-HOERMANN PRESS	BLANK PERFORATED BILLS	\$187.00
	OSHA APPROVED STORAGE CABINET FOR	
KIMBALL MIDWEST	SHED	\$2,258.69
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	RANDOM - ERIC, BEN	\$84.00
OPERATION: NEW VIEW	REFUND OF ASSISTANCE-C. CASEL	\$128.26
	TOTAL	\$573,494.98

FIRE DEPARTMENT REQUEST: Bill Yaddof presented an invoice for \$10,998.94 to the City Council's approval. Yaddof explained that this is for replacing the transmission of the 704-Light Tower Truck. T. Weinschenk stated to Mayor and Council that the Fire Department does have money in the budget for repair. A motion was made by R. Petersen to approve payment. Seconded by J. Thomson. Ayes: MP, AR, MG, RP, JT. Nays: O. Motion carried.

PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE MARVIN SUBIVSION 2021 IMPROVEMENT PLAN: A. Reuter made a motion to open the Public Hearing. M. Petersen seconded. Ayes: MG, RP, JT, MP, AR. Nays: O. Motion carried. No public opinion or discussion. CLOSE THE PUBLIC HEARING: M. Gerardy made a motion to close the public hearing. R. Petersen seconded. Ayes: RP, JT, MP, AR, MG. Nays: O. Motion carried.

RESOLUTION 2021-30 FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND SESTIMATE OF COST OF THE MARVIN SUBDIVISION IMPROVEMENT PROJECT: R. Petersen questioned IIW, M. Ruden who inspects the project. M. Ruden stated that IIW will be there for the critical items. With two projects going on, the WWTP and Marvin Subdivision, there will be efficiencies since the inspector from IIW can go between the two projects. The inspector signs off on each item. A motion was made by M. Petersen seconded by J. Thomson to approve Resolution 2021-30. Ayes: RP, JT, MP, AR, MG. Nays: O. Motion carried.

APPROVE BID FOR THE MARVIN SUBDIVISION 2021 IMPROVEMENT PROJECT: M. Ruden stated there was good interest in the project. Ruden presented a recommendation to Council to approve the bid from BWC Excavating out of Solon for the amount of \$864,148.75. M. Ruden went on to explain that the Engineers Estimate was \$1,117,000. There were four bids above that amount and four bids below for a total of eight bidders. BWC Excavating has the low bid. M. Ruden hasn't personally worked with BWC Excavating, but others at IIW have. They are a good and reputable company. Council questioned if there will be construction access off from the county road. M. Ruden stated that yes, the county has agreed to allow construction access into the site.

RESOLUTION 2021-31: J. Thomas made a motion to award the contract for the Marvin Subdivision 2021 Improvement Project to BWC Excavating. M. Petersen seconded the motion. Ayes: JT, MP, AR, MG, RP. Nays: 0. Motion carried.

PAYMENT REQUEST NO. 2 FOR STAAB CONSTRUCTION IN THE AMOUNT OF \$4,750.00: M. Ruden stated that the project is going well. Poured the floor today and that went well. Staab will start working on the walls. They are on schedule. M. Petersen wondered if Ben (Sullivan) has been out there. T. Weinschenk stated yes, every day. R. Petersen made a motion to approve Payment Request No. 2. Seconded by A. Reuter. Ayes: AR, MG, RP, JT, MP. Nays: 0. Motion carried.

PAYMENT REQUEST NO. 3 FOR STAAB CONSTRUCTION IN THE AMOUNT OF \$65,111.10: Mayor Sieverding questioned why there are two payment requests. M. Ruden explained that there was a misunderstanding as to when the requests should come to Council for approval. With that being said M. Petersen made a motion to approve Payment Request No. 3. Seconded by M. Gerardy. Ayes: MP, MG, AR, RP, JT. Nays: 0. Motion carried.

DISCUSS SIDEWALK REPLACEMENT PROGRAM: T. Weinschenk stated that two sidewalks were replaced last fall. Two other people were interested in replacing their sidewalk this spring. There is also an additional request to be considered. A. Reuter stated that there is going to be a meeting regarding the walkability study that was done. Reuter feels that we should see what they come back with for recommendations before we commit to more sidewalk replacement projects. M. Petersen agreed. J. Thomson stated that if the sidewalk is bad and the money is there it should be replaced. T. Weinschenk stated that the money is there. M. Petersen wondered why the Treasure Trove sidewalk intersection doesn't cross Mitchell Street. T. Weinschenk stated it may have been replaced the way it was originally put in. M. Petersen stated that it needs to be extended to be able to cross over Mitchell Street. It was decided that the three applicants can be approved. However, at this time we are not taking new applications. A decision of how to proceed will be made after the recommendations from the walkability study.

SEAL COATING AND ASPHALT QUOTES: T. Weinschenk explained to Mayor and Council that the seal coating bids include West Street. West Street was in LL Pelling's quote last year; however, they could not complete the work until the end of October so we told them not to do it until late spring early summer. LL Pelling requoted West Street with the rest of the seal coat work that needs to be done for fiscal year budget 2022. T. Weinschenk stated that even though Manatt's has the low bid, the last time they did seal coat work, LL Pelling had to come in and fix it. M. Petersen stated there is a difference of \$3,354 between the two quotes. A. Reuter agreed that this is a significant difference. M. Petersen stated that Jack should have a conversation with Manatts to make sure they know we want them here in August/September. M. Gerardy agreed to give Manatts a chance. R. Petersen made a motion to award the seal coating to Manatts in the amount of \$19,440. Seconded by A. Reuter. Ayes: RP, MG, JT, AR,



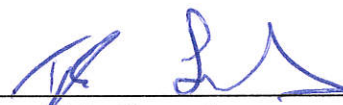
MP. Nays: 0. Motion carried. Mayor Sieverding stated that the asphalt quote is for Anna Court. Looked for an option that already has curb and gutter. T. Weinschenk stated that the street committee will go around and review streets this summer and we will put together a capital improvement plan. This will help with budgeting and knowing what we need to get done. Mayor and Council agree that this needs to be done. City Council reviewed the asphalt bid for Anna Court. Manatt's has the bid for \$28,179.10. River City submitted a quote for \$31,143. Both companies do very good work. However, Manatt's has the low bid. A motion was made by R. Petersen to award the asphalt bid to Manatt's. Seconded by M. Gerardy. Ayes: MP, RP, MG, JT, AR. Nays: 0. Motion carried. M. Gerardy wondered about Emily Warner's sidewalk. T. Weinschenk stated that the sidewalk is the property owner's responsibility. However, when reviewing streets, it can be looked at again and see if there is something the City can do.

RESOLUTION 2021-32 SETTING THE PUBLIC HEARING FOR ADOPTING PRESTON'S CODE OF ORDINANCES FOR APRIL 26, 2021: There are two paper copies for review. City Council requested a digital version. M. Petersen made a motion to set the Public Hearing for April 26, 2021. J. Thomson seconded the motion. Ayes: JT, AR, MP, RP, MG. Nays: 0. Motion carried.

LOAN OPTIONS FOR MARVIN SUBDIVISION: T. Weinschenk advised Mayor and Council that there are two options for the City's loan. We can plan to pay \$200,000 in road use tax dollars towards the project which would bring the loan cost down. T. Weinschenk did contact Dave Heiar from JCEA for his opinion and he stated if the streets are in good shape, you would be ok spending the money on the subdivision, if they are not, borrow the full amount and save the RUT dollars for streets. City Council made the decision to borrow the full amount of \$1,155,000. This is well below what the estimate of \$1,300,000.

OTHER BUSINESS: J. Thomson asked Chief Thayer how things are going with the Police Department. Chief Thayer said it is going well. Chief Thayer stated that the speed trailer needs a new battery and will then be placed on North Main (Z34). T. Weinschenk informed Mayor and Council Ashley Hess's 6<sup>th</sup> grade class is going to be cleaning up Two Good Park and Westside Park on Friday, April 16<sup>th</sup>. Peppermint Park fundraiser on Saturday, April 17, 2021. T. Weinschenk requested approval from Council to post for the seasonal part time summer help. Council agreed.

With no other business Mayor Sieverding requested a motion to adjourn. Motion made by R. Petersen. Seconded by A. Reuter. Ayes: RP, AR, MP MG, JT. Nays: 0. Meeting adjourned at 7:32 p.m.

  
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Mayor Tyler Sieverding

ATTEST:  
  
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Teresa Weinschenk, City Clerk/Administrator