

City of Preston  
Regular City Council Meeting  
April 13, 2020

Mayor Pro-Tem called the meeting to order at 6:00 p.m.  
The Pledge of Allegiance was recited by all.

ROLL CALL Present: T. Sieverding, M. Petersen, R. Petersen. via Zoom conference call: P. Hoffman

Guests: Donna, Mary and Adam were present via conference call. This is due to public distancing and the Covid-19 virus. ZOOM was the call-in software utilized for call in.

VISTORS WITH BUSINESS TO PRESENT TO COUNCIL: None

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented. Motion made by M. Petersen, seconded by R. Petersen. Ayes: MP, RP, TS, PH. Nays 0. Motion carried.

CITIZEN /PUBLIC COMMENTS: None

CONSENT AGENDA: P. Hoffman made a motion to approve the consent agenda as presented, seconded by M. Petersen. Ayes: PH, RP, MP, TS. Nays 0. Motion carried.

Payee	Description	Amount
MADISON NATIONAL LIFE INS CO INC	APRIL LIFE INS.	\$364.90
RICK'S BODY SHOP	REPAIR POLICE EXP. BUMPER	\$560.08
PRESTON TELEPHONE COMPANY	FEB PHONE SERVICE	\$715.84
CARDMEMBER SERVICE	GUN CLEANING SUPPLIES	\$36.14
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	\$20.95
GATEWAY COMPANIES INC	WAGON WHEEL TOILET PAPER	\$0.00
GATEWAY SUPPLY LTD.	WAGON WHEEL TOILET PAPER	\$61.60
	TRAVEL EXP. MEALS, HOTEL - FIRE	
RUCHOTZKE, LANDON	SCHOOL	\$152.77
WILLEY, DAN	HOTEL/MEAL FIRE SCHOOL	\$150.96
MIDWEST WHEEL COMPANINES	DIESEL FUEL TREATMENT	\$34.02
FOX APPARATUS REPAIR & MAINTENANCE LLC	ENG 701 - PRESSURE SWITCH (3)	\$314.50
UNITED STATES CELLULAR	FIRE DEPT MODEM	\$28.39
UNITED STATES CELLULAR	FIRE CELL PHONE	\$254.89
KIRBY WATER CONDITIONING	SOLAR SALT/FIRE DEPT	\$12.75
CITY OF PRESTON-ELEC FUND	DIESEL FUEL - STREETS - 136.7 GAL	\$378.66
PRESTON MUNICIPAL UTIL.	FEBRUARY UTILITIES	\$9,607.38
CITY OF PRESTON-ELEC FUND	DIESEL FUEL-SNOW 235 GAL	\$3,113.48
REEDSBURG HARDWARE COMPANY	9/0 X 12 CHAIN AND CROSS LINKS	\$362.72
1ST AYD CORP.	FREIGHT - ICE MELT	\$232.81
IOWA LIBRARY ASSOCIATION	MEMBERSHIP DUES	\$70.00
PRESTON TELEPHONE COMPANY	PHONE - FEB	\$77.93
ADVANTAGE ARCHIVES LLC	PRESERVATO	\$275.00
BAKER & TAYLOR BOOKS	BOOKS	\$224.97
KNOW BUDDY RESOURCES	BOOKS	\$75.80

LOOKOUT BOOKS	BOOKS	\$113.70
QUAD-CITY TIMES	SUBSCRIPTION	\$142.99
QUILL CORPORATION	DRIVE	\$107.89
PRESTON MUNICIPAL UTIL.	FEBRUARY UTILITIES	\$321.18
IIW ENGINEERS & SURVEYORS	SPONSORED STORMWATER PROJ.	\$4,972.50
IIW ENGINEERS & SURVEYORS	SOUTH SIDE DRAINAGE PROJECT	\$250.00
RICHARD BETTS	MILEAGE - JACK. CO. MAYOR MTG.	\$500.50
PRESTON TIMES	CLAIMS CORRECTED	\$640.88
LYNCH DALLAS PC	PROF SERVICE - EMPLOYMENT MATTER	\$927.50
CARDMEMBER SERVICE	GO DADDY- DOMAIN FEE	\$1.17
GANZER, SHERYL	REIMBURSEMENT FOR CASSETTE TAPES	\$29.63
QUILL CORPORATION	FOLDERS, INK, TIME CARDS, STAPLES	\$261.25
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$44.10
MILLER PLUMBING	DRAIN AUGER-OLD CITY HALL	\$255.00
ASSOCIATED INSURANCE	INCR VALUE-OLD CITY HALL	\$53,659.00
JACKSON COUNTY TREASURER	TAXES/MARVIN PROPERTY	\$350.00
JACKSON COUNTY TREASURER	TAXES EDWARDS PROPERTY	\$41.00
MAQUOKETA STATE BANK	MAR 2020 SERVICE FEE	\$40.34
ADVANTAGE ADMINISTRATORS	PSF - RYKER HEIAR	\$627.02
ADVANTAGE ADMINISTRATORS	PSF EXP	\$68.60
DRISCOLL, KAYLEE	REFUND OF UTILITY DEPOSIT	\$345.00
KNOUSE, BRITTANY	REFUND OF UTILITY DEPOSIT	\$218.00
WPPI	EFFICIENT STREET LIGHTING	\$377.64
WPPI	EFFICIENT STREET LIGHTING	\$377.64
IOWA ASSOC. OF MUN. UTIL.	20-21 WATER DUES	\$5,295.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,267.00
QC ANALYTICAL SERVICE LLC	WASTEWATER FEES - FEB 2020	\$331.00
STATE HYGENIC LABORATORY AR	WATER FEES	\$26.00
HACH COMPANY	CHLORINE TOT, FREE	\$155.20
J & R SUPPLY INC.	WATER MAIN CLAMP	\$1,726.50
PRESTON READY MIX CORP.	ROAD ROCK -WATER MAIN BREAK	\$346.30
WELLMARK BLUE CROSS & BLUE SHIELD	APRIL 2020 HEALTH INS.	\$11,480.45
ECIA	WW IMPROV - LABOR 2 HRS SCHNEIDER	\$367.72
IIW ENGINEERS & SURVEYORS	WWTF - FINAL DESIGN PHASE	\$18,367.00
IOWA ONE CALL	IOWA ONE CALL	\$26.20
TOTAL COMFORT HEATING & COOLING	SERVICE CALL - FURNACE LT.PLANT	\$82.93
MIRATECH GROUP LLC	RETURN SHIPMENT OF CATALYST	\$163.69
ALLIANT ENERGY	MONTHLY ADMIN FEE - MAR 2020	\$1,000.00
ALLIANT ENERGY	ADMIN FEE - MARCH 2020	\$1,000.00
ALLIANT ENERGY	TERM NEW 1PH PRIMARY UG AT POLE	\$2,400.00
MAQUOKETA VALLEY ELECTRIC		
COOPERATIVE	SECURITY LIGHT	\$8.89
PER MAR SECURITY SERVICES	SECURITY MONITORING -	\$123.07
WPPI	MARCH POWER PURCHASE - 2020	\$40,505.95
BARRON MOTOR SUPPLY	ADHESIVE	\$29.83

CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	\$40.26
FLETCHER-REINHARDT CO.	2 CUTOUPS, 2 ARRESTERS	\$233.91
JOHN DEERE FINANCIAL	TOGGLE SWITCH	\$13,214.04
PRESTON MUTUAL INS AGENCY	WATER HEATER REBATE	\$0.00
SPARLIN, RYAN & JENNIFER	REBATE-DISHWASHER	\$50.00
ALTORFER INC	275 GAL DAY TANK	\$20,025.00
SEITHER & CHERRY	EXTRA WORK COOLANT PIPING	\$10,962.89
	PARTIAL BILLING #17 - INSTALL	
SHERMCO INDUSTRIES	GENERATOR	\$6,230.00
RIVER VALLEY ENERGY	3914.8 GAL - DIESEL @ 1.99	\$7,790.45
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	DRUG TEST - B SULLIVAN	\$42.00
NORTHERN MUN. DIST. GROUP	L & R FUND ASSESSMENT - MARCH 2020	\$2,100.51
CLAYTON ENERGY CORPORATION	FEB 2020 RESERVATION INVOICE	\$15,704.23
CLAYTON ENERGY CORPORATION	FEB 2020 COMMODITY INVOICE	\$5,743.53
PEFA INC.	FEB 2020 PEFA COMMODITY INVOICE	\$10,902.84
KUKKUCK, HARRIETT	GAS FURNACE REBATE	\$100.00
BERNIE'S HEATING & COOL.	REPAIR GAS METER fbo DARYL BUDD	\$64.11
BUDD, DARYL	REPAIR TO GAS METER (BERNIE'S)	\$0.00
ENERGY ECONOMICS INC.	INDEX	\$50.90
HEATH CONSULTANTS INC.	ODORATOR, CALIBRAT/TUBING	\$407.82
HARTIG DRUG	UPS - GAS ODORIZOR	\$52.82
MADISON NATIONAL LIFE INS CO INC	LIFE INS. MAR 2020	\$251.18
MULGREW OIL COMPANY	UNLEADED GAS 855 GAL. @ 1.95	\$1,669.76
OLY'S GARAGE	BATTERY - BLACK FORD	\$240.85
OFFICE OF AUDITOR OF STATE	FILING FEE FOR AUDIT	\$250.00
TREASURER/SALES & USE TAX	SALES TAX	\$3,926.00
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES	\$2,397.57
SOPHICITY	ITnBox SUPPORT	\$515.00
GATOR GRAPHICS	5 T-SHIRTS LOGO - ERIC	\$131.50
TIETJENS, ERIC	CLOTHING REIMB/GLOVES TSHIRTS	\$34.18
TOTAL		<u>\$269,633.15</u>

PRESTON DAYS: T. Weinschenk informed Council that the Fire Chief, Bill Yaddof, had taken a vote of the firefighters regarding whether or not to cancel the Annual Preston Fireman's Celebration. The celebration was scheduled for June 5<sup>th</sup> and 6<sup>th</sup> recognizing 125 years for the Fire Department and 150 years for the City of Preston. B. Yaddof informed T. Weinschenk that it was a majority vote to cancel Preston Days. Council members discussed and agree with the Fire Department. The Annual Preston Fireman's Celebration is canceled due to the Covid-19 virus.

ASPHALT BIDS: T. Weinschenk reviewed the bids received for the resurfacing of School Street. Manatts and River City Paving submitted bids. The bids were for 2" compacted asphalt and 2 1/2". M. Petersen explained to Council the difference between the 2" compared to the 2 1/2". The 2 1/2" will give a better ride since it has a leveling overlay first. Council discussed that other than cars, there isn't that much heavy traffic on school street and going with the 2" would be more economical for the City. M. Petersen stated that he was told that most towns are going with the 2" asphalt overlay since it is less expensive

and the towns can actually do more. T. Weinschenk stated that going with the 2" overlay will save approximately \$30,000. P. Hoffman and R. Petersen agreed with T. Sieverding and M. Petersen that the 2" asphalt overlay would be sufficient for School Street. T. Sieverding confirmed with T. Weinschenk that this project would be funded with Road Use Tax funds. T. Weinschenk confirmed that yes, it will be paid out of RUT. The 2" quote for River City Paving was \$159,882 and for Manatts \$131,306. M. Petersen made a motion to accept the bid from Manatt's for the 2" overlay for School Street. T. Sieverding seconded the motion. Ayes: MP, RP, TS, PH. Nays 0. Motion carried.

SEALCOATING OF WEST STREET: T. Weinschenk reviewed the bid from LL Pelling for the sealcoating of West Street. T. Sieverding stated that originally the thought was to do a double sealcoat. T. Weinschenk stated that after talking it over with D. Michel it was decided to recommend to Council one coat. T. Weinschenk stated that we would like to get on the list early so it is completed in the summer instead of Fall. Council agreed. R. Petersen made a motion to accept the sealcoating proposal from LL Pelling to do one layer of sealcoat on West Street. Seconded by M. Petersen. Ayes: MP, RP, TS, MP, PH. Motion carried.

UPDATE ON GRASSHOPPER LAWN MOWER: T. Weinschenk informed Council that the Grasshopper lawn mower has been received and the old grasshopper mower traded in. M. Petersen wondered if the guys are happy with it. T. Weinschenk stated yes. We did not expect to receive it so soon, but it is here. Also, the snow removal equipment is coming later. R. Petersen wondered if it will have a cab and be heated. T. Weinschenk stated that yes it will have a cab, but we would need to review the quote. T. Weinschenk doesn't think there is a heater. Payment will be after July 1<sup>st</sup> (new fiscal year). P. Hoffman reminded T. Weinschenk that \$3,000 was set aside for a mower in the Walking Path fund.

SEASONAL HELP: T. Sieverding stated that the subject of having part-time seasonal help for lawncare has been discussed before. T. Sieverding feels that it is important to free up the City Employees to work on street patching, tree trimming and other projects that Council would like to see completed. M. Petersen agreed with T. Sieverding. P. Hoffman requested that T. Weinschenk check with our insurance agent to find out the guidelines. Council requested that T. Weinschenk look at what other cities are paying and put a job description/ad together. T. Sieverding suggested to Council to put five things that they would like to see completed this year. M. Petersen there needs to be clear expectations if a part-time person is employed.

COUNCIL APPOINTMENT: T. Weinschenk stated that she had reached out to Adam Reuter in regards to the vacant council seat. A. Reuter would accept an appointment position if offered. A. Reuter was present via conference call. P. Hoffman stated that she had reached out to D. Heiar (JCEA) regarding filling the vacant council seat by appointment and waiting until the regular November 2020 election to fill the vacant Mayor position. D. Heiar agreed that this would be a good way to move forward since Governor Reynolds has lifted the 60-day requirement for filling vacant City Council and Mayor positions. M. Petersen mentioned that the turn out for the Special Elections has been poor. It is an additional expense to the City that could wait until the November election. Council agreed that Tyler Sieverding remain as Mayor Pro-Tem. T. Sieverding likes the idea since we do not have a deadline to fill the position. T. Weinschenk should post the notice in the Preston Times recommending Adam Reuter be appointed to the vacant Council seat. This will be on the agenda for the next Council Meeting. A motion was made by P. Hoffman to recommend Adam Reuter be appointed to fill the vacant City Council seat. Second by M. Petersen. Ayes: PH, MP, RP, TS. Nays 0.

28E AGREEMENTS FOR FIRE AND POLICE: T. Weinschenk stated that the Fire Department 28E Agreements are straight forward since the Townships are already at the maximum millage (levy). The Police Department should be presented to Miles and Spragueville at \$48 per patrol hour for 1 year. This should be reviewed again in January, 2021. This contract will run on a fiscal year. P. Hoffman made a motion to proceed with the 28E Agreements with the Police Contract stating \$48 per patrol hour and for a one-year contract. T. Sieverding seconded. Ayes: MP, RP, TS, PH. Nays 0. Motion carried.

RECYCLING OPTIONS: T. Weinschenk presented to Council some options for recycling. Options being: Clinton County, approximately \$3200 per year; Dittmer Recycling, approximately \$3000 per year; and Republic, \$2200 per month. Global Services declined. Council discussed the different options. T. Sieverding and M. Petersen are concerned on the wear and tear on the garbage truck. T. Sieverding wondered if the recycling trailer could be used. M. Petersen wondered if the garbage truck would need to be cleaned out each time it is used for recycling? T. Weinschenk said yes in the summer months, but no in the winter. M. Petersen wondered what the City cost is and suggested that T. Weinschenk put together what the recycling cost is for Preston. P. Hoffman stated to be sure and include the depreciation cost of the truck. Tabled until the April 27, 2020 Council Meeting.

RESOLUTION 2020-26, PROCLAMATION OF DISASTER EMERGENCY: T. Weinschenk stated that this resolution is modeled after Governor Reynold's proclamations. It is giving the Police the authority to enforce the mandates that the Governor has put in place. A motion was made by P. Hoffman to approve Resolution 2020-26 as presented. Seconded by M. Petersen. Ayes: PH, MP, RP, TS. Nays 0. Motion carried.

OTHER BUSINESS: T. Sieverding mentioned when calling Manatts, find out when they will be here. M. Petersen stated that residents along those street(s) will need to be notified. T. Weinschenk will do.  
CATALYST GRANT: P. Hoffman stated that the Catalyst Grant is due at the end of the week. P. Hoffman went on to thank Nic Hockenberry and T. Weinschenk for their help with the grant. P. Hoffman also stated that she has been proofing sections of the grant for Marla at ECIA that is writing the grant for Preston. Marla is doing a fabulous job! P. Hoffman stated she feels Preston has a good chance of getting this.  
SPONSORED PROJECT: Lee Wagner from the Iowa DNR (SRF Division) sent T. Weinschenk an email stating that the City of Preston's Water Resource Restoration Sponsored Project application is being recommended for funding. Such good news!

Mayor Pro-Tem Sieverding requested a motion to adjourn. Motion made by M. Petersen, seconded by R. Petersen. Ayes: PH, TS, MP, RP. Nays 0. Motion carried. Meeting adjourned at 7:00 p.m.

  
\_\_\_\_\_  
Mayor Pro-Tem Tyler Sieverding

ATTEST:  
  
\_\_\_\_\_  
Teresa Weinschenk, City Clerk/Administrator